

Economic Security Corporation Job Description

Job Title: Weatherization Technician
Division: Weatherization
Reports To: Assistant Weatherization Director
FLSA Status: Non-Exempt
Revision Date: July 29, 2019
Job Classification: Grade 4

SUMMARY

The Weatherization Technician performs basic tasks necessary to weatherizing houses.

ESSENTIAL DUTIES AND RESPONSIBILITIES include the following. Other duties may be assigned.

1. Operates insulation machinery to insulate homes.
2. Uses various skilled tools such as skill saws, jigsaws, routers, and cordless/electrical drills to perform weatherization duties.
3. Installs insulation in attics, walls, and under floors.
4. Repairs existing doors, windows, foundations, roofs, and siding.
5. Responsible for basic weatherization to houses such as insulating, caulking, and weather stripping.
6. Responsible for maintenance and care of tools.
7. Performs air tests on houses with blower door machine.
8. Assists in the loading of materials for each job.

SUPERVISORY RESPONSIBILITIES

This job has no supervisory responsibilities.

QUALIFICATIONS To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed below are representative of the knowledge, skill, and/or ability required. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential job functions.

EDUCATION and/or EXPERIENCE

Less than high school education, and up to six months related experience or training; or equivalent combination of education and experience.

LANGUAGE SKILLS

Ability to read and comprehend simple instructions, short correspondence, and memos. Ability to write simple correspondence. Ability to effectively present information one-on-one.

MATHEMATICAL SKILLS

Ability to add, subtract, multiply, and divide in all units of measure, using whole numbers, common fractions, and decimals. Ability to compute rate, ratio, and percent.

REASONING ABILITY

Ability to apply common sense understanding to carry out detailed but uninvolved written or oral instructions. Ability to deal with problems involving a few concrete variables in standardized situations.

CERTIFICATES, LICENSES, AND REGISTRATIONS

Must have valid driver's license and meet Missouri automobile liability minimum requirements.

PHYSICAL DEMANDS The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the employee is regularly required to use hands to finger, handle, or feel. The employee is frequently required to stand; walk; reach with hands and arms, climb up to 40 feet or balance; and stoop, kneel, crouch, or crawl in confined areas. The employee is occasionally required to sit. The employee must regularly lift and/or move up to 50 pounds. Specific vision abilities required by this job include close vision, distance vision, color vision, peripheral vision, depth perception, and ability to adjust focus.

WORK ENVIRONMENT The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the employee is regularly exposed to fumes or airborne particles, extreme cold, and extreme heat. The employee is frequently exposed to moving mechanical parts; high, precarious places; and outside weather conditions. The employee is occasionally exposed to wet and/or humid conditions and risk of electrical shock. The noise level in the work environment is usually moderate.

Employee Signature

Date

Employee Name