

# Consent Agenda Package

## For

### November 23, 2021 Policy Council Meeting

#### Policy Council Member instructions:

Please review the information in this packet. If you have questions or need clarification on any item, please contact the person referenced. The goal is to answer any questions prior to the Policy Council meeting so that all these items can be approved together. Thank you.

#### Summary of Consent Agenda Items:

Item	For questions/clarification contact:
Minutes from the last meeting	Leisa Harnar— lharnar@escswa.org or 417-627-2069
Hiring approval	Please contact the supervisor listed for the new hire
Budget report, Food Program Report, credit card report, Office of Head Start correspondence,	Kathy Miller, 417-627-2090 or kmiller@escswa.org

#### Items in packet:

Last Meeting Minutes

Budget & Performance Report

Child Adult Food Care Program

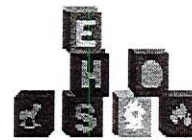
Credit Card Statement and Summary Reports

Federal Correspondence

New Hire Information



## Head Start Prenatal – 5 Program Policy Council Meeting



**Date:** October 26, 2021

**Time:** 6:30 p.m.

**Location:** Google Meet

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**Call to Order:** Jeff Goldammer, Deputy Director called the meeting to order at 6:31 PM

**Welcome:** Jeff Goldammer, Program Director welcomed everyone to the meeting and explained that this meeting would be more like a regular meeting. Finally, Jeff asked each Member to introduce themselves and share their favorite thing about the fall season.

**Roll call:** Ashley Dickenson, Family Engagement Specialist

**Policy Council Members Present:** Crissy Belknap, Maria Salas, Lacinda Linch, Astra Harris, Martha Hernandez, Chantelle Single, Justine Womack, Magan Enyart, Brittany Combs, Rito Soto, Harley Leake, Andrew Nulsen, Walter Taylor, Shavanna Lewellyn

**Policy Council Members Absent:** Alexis Essig, Martha Hernandez, Terra Ingram, CeCe Alley, Morgan Perkins, Amia Warren, Stephanie Fizette, Bobbie Jo Cornell

**Staff Members Present:** Michelle Cook, Amy Schmidt, Leisa Harnar, Jeff Goldammer, Ashley Dickenson

**Approval of Consent Agenda:** Jeff Goldammer called for questions. There were no questions regarding the Consent Agenda content. Martha Hernandez made a motion to approve the Consent Agenda. It was seconded by Walter Hayes. There were no objections, so the motion passed.

### GOVERNANCE:

#### Head Start Director's Report

1. Jeff Goldammer discussed the hiring and restructuring of positions at the central office. She stated that the focus would be more on the education team and our teachers.
2. Jeff discussed the recent salary increase that has been put into place recently.
3. Next, Jeff discussed the vaccine mandate and how that is impacting staff and hiring. He stated that we still don't know what exceptions there will be and so we are just waiting for more guidance.
4. Jeff shared that we are continuing to work towards full enrollment and that he is confident that we will be fully enrolled by the next Policy Council meeting.
5. Finally, Jeff shared the process for evaluating our bus drivers and their safety scores.

#### Report from last Agency Board Meeting

– Jeff Goldammer shared the following items that were discussed at the Board Meeting, including, financial statements, the agency wide budget, new board members, housing funds, and Head Start data.

#### Election of Officers:



Jeff presented the officers of President, Vice President, Secretary, and Board Liaison: explaining what each officer would do as a part of the Policy Council. Calls for volunteers for the President position were called first. Crissy Belknap and Walter Hayes were both interested. After some discussion each agreed to share the duties of the President and Vice President. Each would serve half the year in both positions. Jeff asked if there were any objections to this proposal. None were expressed, so it was agreed. Second, Jeff asked if there were any volunteers for the Secretary position. Rito Soto and Magan Enyart both expressed interest. They each shared why they would like to do the job. A vote was called and Magan was elected Secretary. Finally, the office of Board Liaison was presented. Jeff asked Rito Soto if he would be interested in that position. He stated that he would. Jeff asked if there were any other volunteers. Nobody else volunteered, so Rito Soto was selected to be the Board Liaison.

### **TRAINING/PLANNING/GRANT APPLICATION:**

1. Information regarding the Continuation Grant Application was shared by Leisa Harnar, Director. A motion was made by Astra Harris to approve the Continuation Grant. It was seconded by Crissy Belknap. There were no objections, so the motion passed.
2. The Amendment to the Trauma informed Program Policy was presented by Leisa Harnar. She shared that the amendment focused on racial stress and trauma in our communities and around the country. She explained that we would want to do a semi-annual assessment of our classrooms to be sure that our material and decor are sensitive and inclusive of all races. She also shared that we would like to have parent ambassadors to help us ensure we are inclusive of all races and cultures represented. There was some discussion about how families are impacted by racial disparities and clarification was made that these changes are not in regard to Critical Race Theory. Leisa shared that we use Creative Curriculum, which does not include information on CRT. A Motion was made by Chantelle Single to approve this amendment. The motion was seconded by Walter Hayes. There were no objections. The motion was approved.

### **MONITORING:**

#### **Update on Head Start/ EHS Enrollment**

Amy Schmidt, Enrollment Coordinator, Presented updates on Enrollment and recruitment. She shared that 6 centers are fully enrolled. We currently have 94 vacancies. Amy shared the Applications are submitted almost daily to be entered and put on the waitlist. Amy provided an update on recruitment efforts this month, including the Fall Family Recruitment Challenge and Trunk or Treat events. Andrew Nulsen commented that he had a family that he wanted to refer to Head Start. Amy responded that he could contact his FRS or give Amy a call. Astra Harris asked about Recruitment Budgets and Social Media. Amy responded that we do have a recruitment budget and that we have facebook pages and have discussed using other social media as well. Crissy Belknap asked if we have flyers up at WIC offices. It was confirmed that we do. Amy let the parents know that if they have any ideas or thoughts on recruitment, they could reach out to her via phone at 417-438-9187.

Next Meeting: November 23, 2021 at 6:30 PM.

### **Closing Announcements:**

- Jeff called to adjourn the meeting at 7:30 PM.
- Next meeting will be held via Google Meet. For Questions on these minutes, please contact Leisa Harnar, [lharnar@escswa.org](mailto:lharnar@escswa.org), 417-627-2069.

Kathy Miller  
kmiller@escswa.org  
417-627-2090

## Summary Budget and Performance Report

### ESC Head Start and Early Head Start Programs

### OCTOBER 2021



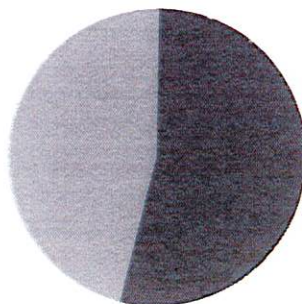
#### GRANTS

Program	Funded slots	Period	Monthly Expenses	YTD Expenses	Total Grant Funds	Total Funds Remaining	% of funds Remaining	% of year Remaining
HS/EHS - Fed	686	4/1 to 3/31	\$817,993	\$3,632,494	\$8,662,580	\$5,030,086	58%	50%
EHS -State	9	7/1-6/30	\$20,296	\$47,450	\$155,210	\$107,761	69%	75%
HS/EHS - COVID	0	4/1/21 to 3/31/23	\$20,657	\$75,021	\$231,446	\$156,425	68%	150%
HS/EHS - ARP	0	4/1/21 to 3/31/23	\$551	\$7,263	\$920,109	\$912,846	99%	150%
EHS - CCP	74	9/1-8/31	\$128,115	\$128,115	\$1,667,921	\$1,539,806	92%	92%

#### IN-KIND DONATIONS AND MATCHING FUNDS

Matching Funds	Funding Period	Month Total	Year to Date	Total Required	Amount Still Needed	% of Goal Completed	% of Year Completed
HS - Inkind	4/1 to 3/31	\$240,883	\$611,191	\$1,733,985	\$1,122,794	35%	50%
EHS - Inkind	4/1 to 3/31	\$56,261	\$262,649	\$405,922	\$143,273	65%	50%
EHS/CCP	9/1-8/31	\$43,959	\$43,959	\$395,595	\$351,636	11%	8%

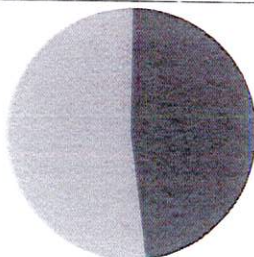
#### BUDGETS AT A GLANCE FEDERAL, STATE, & CCP



■ HS/EHS FEDERAL % of funds remaining  
■ HS/EHS FEDERAL % of year remaining

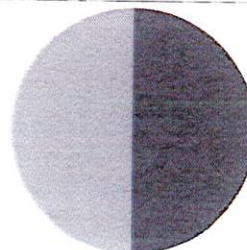
#### FEDERAL GRANT

#### EHS STATE GRANT



■ EHS STATE % of funds remaining  
■ EHS STATE % of year remaining

#### EHS CCP GRANT



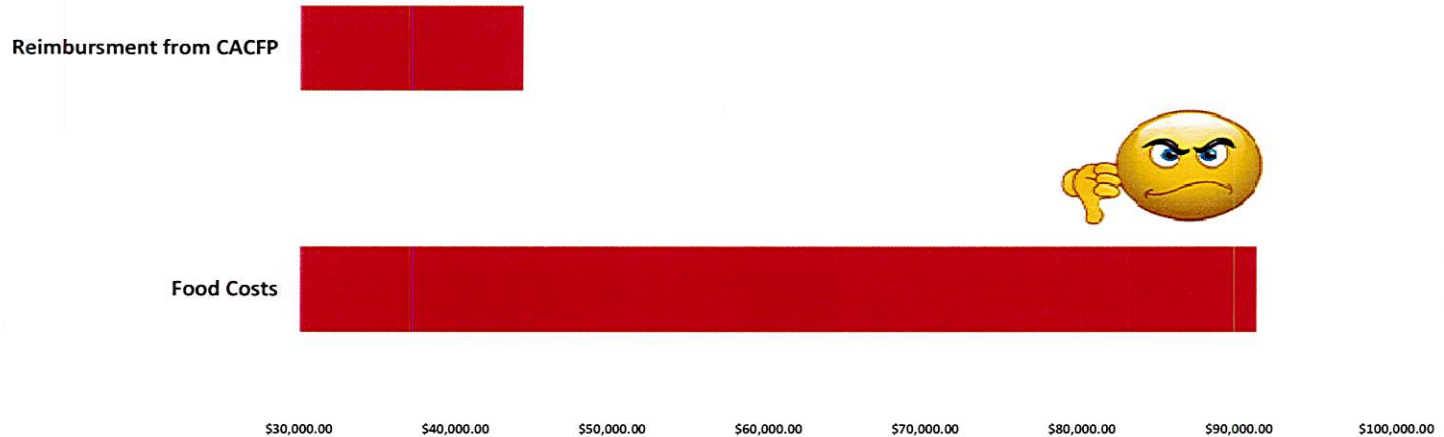
■ EHS CCP % of funds remaining  
■ EHS CCP % of year remaining



## HEAD START/EARLY HEAD START CHILD ADULT CARE FOOD PROGRAM (CACFP)

1-Oct-2021

### Reimbursement vs. Food Costs



#### Number of Meals Served

Breakfast	7,194
Lunch	7,318
Snack	1,371
Total	15,883

#### Reimbursement Amount

Breakfast	\$14,172.18
Lunch	\$26,783.88
Snack	\$1,371.00
Total	\$44,229.74

**Total Food/Salary/Supply Costs: \$91,056.35**

Head Start was at 85% enrolled for October.

#### Classroom Closures:

Anderson HS and EHS 10/5-10/8

Anderson HS A 10/4-10/12

Neosho HS and EHS 10/11

SWCity 10/28

Sarcoxis HS 10/15-10/26

No Credit Card Report this month Oct. 2021



Leisa Harnar &lt;lharnar@escswa.org&gt;

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## New to the ECLKC in October 2021

1 message

Office of Head Start &lt;no-reply@hsicc.org&gt;

Fri, Oct 1, 2021 at 1:30 PM

Reply-To: no-reply@hsicc.org

To: "lharnar@escswa.org" &lt;lharnar@escswa.org&gt;



## Office of Head Start

Explore the content posted to the [Early Childhood Learning and Knowledge Center \(ECLKC\)](#) last month. These resources and email announcements may be helpful for Head Start programs and other early childhood staff. Find tools and information related to your work with children and families. Select the links below to get started. Use the "Español" toggle on each ECLKC page to see its Spanish translation.

### News from OHS

#### COVID-19

- [CDC Update on COVID-19 Vaccination During Pregnancy](#) (email)
- [COVID-19 Health and Safety Checklist and Supply List](#)
- [COVID-19 Vaccine and Health Equity Implications](#)
- [Introduction to COVID-19 Vaccines](#) (video)
- [Resources to Build and Retain a Strong Education Workforce](#)
- [Supporting a Strong Education Workforce](#)
- [Toothbrushing in Head Start Programs During the COVID-19 Pandemic](#)
- [Vaccinating Head Start Staff: A Letter from the Director](#) (blog)
  - Available in [Spanish \(español\)](#)
- [Vaccinating the Head Start Community](#)

#### Other News

- [ACF-IM-HS-21-05 Supporting the Wellness of All Staff in the Head Start Workforce](#)
  - Available in [Spanish \(español\)](#)
- [Head Start Forward](#)

- [Health and Safety Considerations: Resource Collection](#) (email)
- [Importance of Risk Reduction Strategies](#) (blog)
- [A Q&A Opportunity to Engage with Showcased Programs](#) (video)
- [Showcase of Grantee Best Practices on In-person Services](#) (video)
- [Head Start Research Reports on the ECLKC](#) (email)
- [Lessons from Our Head Start Heroes](#) (blog)
- [Services for Infants with Significant Disabilities in Early Head Start Programs](#)

## **TTA Resources**

### ***Early Childhood Development, Teaching, and Learning***

- [Announcing an Integrated Theme for NCECDL's 2021–2022 Webinar Series: Approaches to Learning](#) (email)
- [Connecting Research to Practice: Tips for Working with Infants, Toddlers, and Their Families](#)
  - [Playful and Fun Learning Environments for Infants and Toddlers](#)
  - [Supporting Early Brain Development: Building the Brain](#)
- [Supporting Families Through Inclusion](#) (videos)
  - [Infant/Toddler](#)
  - [Preschool](#)
- [Supporting Transitions for Children and Families](#) (video)
- [The 5Rs for Early Learning Leaders: Embedding Reflective Dialogue](#) (video)

### ***Health, Behavioral Health, and Safety***

- [Hearing and Vision Screening](#)
  - [Hearing Screening](#)
  - [Vision Screening](#)
- [Oral Health Social Media Messages](#)
- [Understanding Addiction and Substance Use Stigma: What You Can Do to Help](#)

### ***Parent, Family, and Community Engagement***

- [Implementing a Parenting Curriculum in Head Start Programs](#)

### ***Professional Development***

- [Coaching to Support Social and Emotional Practices](#) (video)
- [Practice-Based Coaching \(PBC\) Coach Competencies](#)
- [Save the Date! 2022 Disability Services Coordinator Institute](#) (email)
  - Available in [Spanish \(español\)](#)



## Newsletters

- [Disabilities Services Newsletter Issue. No. 47](#)
- [Resources to Make You Smile! Issue No. 7](#)
  - Available in [Spanish \(español\)](#)
- [Sesame Street in Communities Newsletter Issue No. 3](#)
  - Available in [Spanish \(español\)](#)
- [Small Bites Newsletter Issue No. 3](#)

**Subscribe now** to get all your favorite newsletters direct to your inbox.

## Upcoming Events for October

- Monday, Oct. 4: [MyPeers Orientation](#)
- Thursday, Oct. 7
  - [Supporting Preschoolers' Emotional and Behavioral Self-Regulation](#)
  - [Conectar a las familias con las prestaciones locales \[Connecting Families to Local Benefits\]](#)
- Tuesday, Oct. 12
  - [Preparing Families for Their Child's Hearing Screening](#)
  - [The Latest Live from the ACF Office of Early Childhood Development](#)
- Wednesday, Oct. 13: [Helping Families Support Their Child's Emotional and Behavioral Self-Regulation](#)
- Thursday, Oct. 14: [FY22 Head Start Monitoring Virtual Office Hours: FA1 and Follow-up Reviews](#)
- Monday, Oct. 18: [FY22 Head Start Monitoring Virtual Office Hours: FA1 and Follow-up Reviews](#)
- Tuesday, Oct. 19: [Preparar a las familias para los exámenes auditivos de sus hijos \[Preparing Families for Their Child's Hearing Screening\]](#)
- Thursday, Oct. 21: [Live Chatathon: Emergency Rental Assistance and Housing Vouchers](#)
- Monday, Oct. 25–28: [2021 International Early Childhood Inclusion Institute](#)
- Tuesday, Oct. 26
  - [MyPeers Orientation](#)
  - [Making the Most of MyPeers](#)
  - [Children with Disabilities and the Return to Fully In-person Services](#)
- Thursday, Oct. 28: [Seasonal Influenza and Other Routine Childhood Vaccinations During the COVID-19 Pandemic](#)

Visit the ECLKC for a full list of **upcoming events**.



Leisa Harnar &lt;lharnar@escswa.org&gt;

**Investing ARP and PDG Funds to Address the Early Childhood Workforce Shortage**

1 message

Office of Head Start &lt;no-reply@hsicc.org&gt;

Fri, Oct 29, 2021 at 10:01 AM

Reply-To: no-reply@hsicc.org

To: "lharnar@escswa.org" &lt;lharnar@escswa.org&gt;

**Office of Head Start****Investing American Rescue Plan (ARP) and Preschool Development Grant (PDG) Funds to Address the Early Childhood Workforce Shortage**

*This letter was originally released by the ACF Office of Early Childhood Development (ECD) on October 13, 2021. To ensure all Head Start grant recipients receive it, we are sending it again.*

Dear colleagues,

A strong, stable early care and education (ECE) workforce is essential to economic recovery, child learning and development, and overall family well-being. However, ECE programs across the country face unprecedented shortages in staff; a problem that existed prior to, and was exacerbated by, the COVID-19 pandemic. The child care industry is down more than 10 percent of pre-pandemic levels and child care staff hiring is more challenging than ever.

The U.S. Department of Health and Human Services' (HHS) Administration for Children and Families (ACF) released American Rescue Plan (ARP) Act funds last spring, with resources for states, Head Start programs, and other ECE programs to invest in recruiting, supporting and retaining staff. Additionally, ACF published guidance for Child Care and Development Fund (CCDF) administrators and Head Start program operators that strongly encourages these entities to use ARP funds to increase payments and compensation and benefits for the ECE workforce.

Federal investments in ECE programs are key to our nation's economic recovery from the pandemic, providing critical infrastructure for parents to work or to pursue training or education while their child is in an affordable, safe, nurturing and educationally enriching



environment. We urge states, communities, and local programs to take bold action now to invest ARP funds and other sources of COVID-19 relief funding to address the current ECE workforce shortage this fall and beyond. Some of the strategies that states, communities, and early childhood programs may use to support the ECE workforce in the short-term include:

- Improve child care subsidy payment rates to providers.
- Increase staff wages or provide one-time incentives, such as hiring or retention bonuses.
- Provide benefits including paid leave, health insurance, child care and retirement benefits.
- Fund scholarships and time off for training or enrollment in educational coursework, apprenticeships, or other practice-based learning that leads towards a credential or degree.
- Expand shared services models, substitute pools, and family child care networks.
- Provide staff wellness supports such as guaranteed breaks during the work day, access to adult-sized furniture in classrooms, mentoring and coaching, and/or mental health consultation for ECE staff and providers.

We also encourage states and territories to leverage their Preschool Development Grant Birth to Five grants, in keeping with their early childhood care and education system building plans, to address the current ECE workforce shortage.

Last week, we released [guidance](#) from the Office of Head Start that describes additional specific strategies to support staff wellness with ARP and other COVID-19 relief funding. Examples of promising strategies used by states and local programs to recruit and retain a strong ECE workforce are also highlighted in [this appendix](#) along with selected resources and federal investments to support your efforts. The Office of Child Care is continually releasing new technical assistance products and offering regular office hours for states to learn from peers, to ask questions, and to obtain support. If you need additional support or technical assistance to address the ECE workforce shortage in your state or local community, please contact your ACF regional office [program staff](#).

Thank you for your commitment to serving young children and families,

Sincerely,

Katie Hamm  
Deputy Assistant Secretary  
Office of Early Childhood Development

Dr. Bernadine Futrell  
Director  
Office of Head Start

Dr. Ruth Friedman  
Director



## Job Title: Teacher

Position Summary: Plans, organizes, and implements the operational and physical aspects of the Early Head start classroom. Developing lesson plans to implement the educational program. The Early Head Start Teacher works with children, parents and staff to ensure that education and early childhood development activities are conducted in accordance with federal, state and local laws as well as program requirements.

<b>Applicant Name:</b> Melanie Robertson		<b>Location:</b> South Joplin HS/EHS	
Funded by/will work in : <input checked="" type="checkbox"/> HS <input type="checkbox"/> EHS <input type="checkbox"/> EHS-Child Care Partnerships			
<b>Qualifications/Requirements:</b>			
Related Experience in years: 7-10 yrs		Former/Current Program Child or Parent: <input type="checkbox"/> Yes, <input checked="" type="checkbox"/> No	
Education: <input type="checkbox"/> HS/GED <input type="checkbox"/> AA <input checked="" type="checkbox"/> BS/BA or Higher		Field/Specialty: Bachelors of Human and Family Services	
CDA: <input checked="" type="checkbox"/> No, <input type="checkbox"/> Yes → Type: Choose an item.			
Other Credentials/Certifications: <input checked="" type="checkbox"/> No, <input type="checkbox"/> Yes → Click here to enter text.			
References: <input checked="" type="checkbox"/> Complete, <input type="checkbox"/> Pending		Family Care Safety Reg : <input checked="" type="checkbox"/> Complete, <input type="checkbox"/> Pending	
<b>Supervisor Name: Amber Nicholson (417)781-5728</b>			
I would like to hire Melanie Roberts; She has worked for SEK-CAP for one year as a Family Advocate. And a Teacher for Miami public schools. Melanie's passion is to work with younger children, with her degree she was focusing on Early child development but changed to family services, however her passion is early child development. I think Melanie would be a great fit for our program, families and children.			

## **Job Title:** Teacher's Aide

**Position Summary:** The Teacher Aide helps plan, organize, and implement the operational and physical aspects of an Early Head Start classroom, including setting up the classroom and developing lesson plans to implement the educational program.

<b>Applicant Name:</b> Ashley Gonzalez		<b>Location:</b> Carthage EHS	
<b>Funded by/will work in :</b> <input type="checkbox"/> HS <input checked="" type="checkbox"/> EHS <input type="checkbox"/> EHS-Child Care Partnerships			
<b>Qualifications/Requirements:</b>			
<b>Related Experience in years:</b> 1 year.		<b>Former/Current Program Child or Parent:</b> <input checked="" type="checkbox"/> Yes, <input type="checkbox"/> No	
<b>Education:</b> <input checked="" type="checkbox"/> HS/GED <input type="checkbox"/> AA <input type="checkbox"/> BS/BA or Higher		<b>Field/Specialty:</b>	
<input type="checkbox"/> CDA <b>Type:</b> Choose an item.		<b>Other Credentials/Certifications:</b> Click here to enter text.	
<b>References:</b> <input checked="" type="checkbox"/> Complete, <input type="checkbox"/> Pending		<b>Family Care Safety Reg :</b> <input type="checkbox"/> Complete, <input checked="" type="checkbox"/> Pending	
<b>Candidate Profile-Why we want to hire this person:</b> Ashley is an EHS and HS parent. She really wants this job because she enjoys working with children. She has seven children of her own. She is very good at multitasking and communicating. She will bring a lot of experience and energy to the classroom. She was highly recommended by her Home Visitor and interviewed very well!			
Londa Sofia 417-540-5953			

## *Job Title: HS Teacher Aide*

Position Summary: The Teacher Aide helps plan, organize, and implement the operational and physical aspects of an Early Head Start classroom, including setting up the classroom and developing lesson plans to implement the educational program.

<b>Applicant Name:</b> Shayleen Augustine		<b>Location:</b> Neosho Head Start	
Funded by/will work in : <input checked="" type="checkbox"/> HS <input type="checkbox"/> EHS <input type="checkbox"/> EHS-Child Care Partnerships			
<b>Qualifications/Requirements:</b>			
Related Experience in years: No Experience		Former/Current Program Child or Parent: <input type="checkbox"/> Yes, <input checked="" type="checkbox"/> No	
Education: <input checked="" type="checkbox"/> HS/GED <input type="checkbox"/> AA <input type="checkbox"/> BS/BA or Higher		Field/Specialty: Teaching	
CDA: <input checked="" type="checkbox"/> No, <input type="checkbox"/> Yes → Type: Choose an item.			
Other Credentials/Certifications: <input checked="" type="checkbox"/> No, <input type="checkbox"/> Yes →			
References: <input checked="" type="checkbox"/> Complete, <input type="checkbox"/> Pending		Family Care Safety Reg : <input type="checkbox"/> Complete, <input checked="" type="checkbox"/> Pending	
Supervisor Name: Kimberly Richmond - 417-472-7118			
<p>Shayleen has some college classes in Elementary Education, she quit school to join the workforce and help financially. She would like to find a career in the path that she started in school. She loves children and wants to be a positive influence on them and watch them grow and learn. She currently doesn't have experience working with children, but is willing to learn and open for changes. In the classroom I will be putting her in, she will have time to train and gain skills before the current TA steps down as a sub.</p>			



## Job Title: Teacher Aide

Position Summary: The Teacher Aide helps plan, organize, and implement the operational and physical aspects of a Head Start classroom, including setting up the classroom and developing lesson plans to implement the educational program. Ensures compliance with Missouri Child Care Licensing requirements and state law regarding the mandatory reporting of child abuse and neglect“

<b>Applicant Name:</b> Amy Price		<b>Location:</b> Mid Town Head Start	
<b>Funded by/will work in :</b> <input checked="" type="checkbox"/> HS <input type="checkbox"/> EHS <input type="checkbox"/> EHS-Child Care Partnerships			
<b>Qualifications/Requirements:</b>			
<b>Related Experience in years:</b> 2-3 yrs		<b>Former/Current Program Child or Parent:</b> <input type="checkbox"/> Yes, <input checked="" type="checkbox"/> No	
<b>Education:</b> <input checked="" type="checkbox"/> HS/GED <input type="checkbox"/> AA <input type="checkbox"/> BS/BA or Higher		<b>Field/Specialty:</b>	
<input type="checkbox"/> CDA <b>Type:</b> Choose an item.		<b>Other Credentials/Certifications:</b> <a href="#">Click here to enter text.</a>	
<b>References:</b> <input checked="" type="checkbox"/> Complete, <input type="checkbox"/> Pending		<b>Family Care Safety Reg :</b> <input checked="" type="checkbox"/> Complete, <input type="checkbox"/> Pending	
<b>Candidate Profile-Why we want to hire this person:</b> Amy has worked at a child care center in the area and was wanting to find a child care center that offered more structure to children and staff. She wanted to have a school family that everyone worked together. She loves working with the children and is excited to start her CDA classes. She is going to be ther floater at Midtown and help out in all the classrooms.			

## Job Title: Teacher Aide

Position Summary: Helps plan, organize and implements the operational and physical aspects of a Head Start classroom. Includes setting up the classroom and developing lesson plans to implement the educational program. Ensures Active Supervision and complies with all Missouri Child Care Licensing rules.

<b>Applicant Name:</b> Kaitlyn Heman		<b>Location:</b> Sarcoxie	
Funded by/will work in : <input checked="" type="checkbox"/> HS <input type="checkbox"/> EHS <input type="checkbox"/> EHS-Child Care Partnerships			
<b>Qualifications/Requirements:</b>			
Related Experience in years: 4-6 yrs		Former/Current Program Child or Parent: <input type="checkbox"/> Yes, <input checked="" type="checkbox"/> No	
Education: <input checked="" type="checkbox"/> HS/GED <input type="checkbox"/> AA <input type="checkbox"/> BS/BA or Higher		Field/Specialty:	
CDA: <input checked="" type="checkbox"/> No, <input type="checkbox"/> Yes → Type: Choose an item.			
Other Credentials/Certifications: <input checked="" type="checkbox"/> No, <input type="checkbox"/> Yes →			
References: <input checked="" type="checkbox"/> Complete, <input type="checkbox"/> Pending		Family Care Safety Reg : <input checked="" type="checkbox"/> Complete, <input type="checkbox"/> Pending	
<b>Supervisor Name: Amber Nicholson 417-781-5728</b> I would like to Hire Kaitlyn for the Sarcoxie TA position, Kaitlyn has worked at the Sarcoxie Learning Academy, she loves children. She volunteered in the Sarcoxie classroom as a High school student. Kaitlyn is a very sweet person and would be a great fit for this classroom. Kaitlyn would love to get her CDA and further her education.			

<b>Applicant Name:</b> Joelle Stansberry		<b>Location:</b> Ewert EHS	
Funded by/will work in : <input type="checkbox"/> HS <input checked="" type="checkbox"/> EHS <input type="checkbox"/> EHS-Child Care Partnerships			
<b>Qualifications/Requirements:</b>			
Related Experience in years: 11-15 yrs		Former/Current Program Child or Parent: <input type="checkbox"/> Yes, <input checked="" type="checkbox"/> No	
Education: <input checked="" type="checkbox"/> HS/GED <input type="checkbox"/> AA <input type="checkbox"/> BS/BA or Higher		Field/Specialty: Click here to enter text.	
CDA: <input checked="" type="checkbox"/> No, <input type="checkbox"/> Yes → Type: Choose an item.			
Other Credentials/Certifications: <input type="checkbox"/> No, <input type="checkbox"/> Yes → Click here to enter text.			
References: <input checked="" type="checkbox"/> Complete, <input type="checkbox"/> Pending		Family Care Safety Reg : <input checked="" type="checkbox"/> Complete, <input type="checkbox"/> Pending	
<b>Supervisor Name: Amber Nicholson 417-781-5728.</b> Reasons I would like to hire Joelle Stanberry; Joelle has ran her own in home daycare for 12 years, and worked in the preschool classroom at Martin Luther as an Aide. Joelle is a Mother and loves working with children. Joelle would also like to further her education and obtain her CDA so she can be a Teacher in the Early Head Start classrooms.			

## Job Title: Janitor

Position Summary: The Janitor keeps the Head Start center in clean and orderly condition. Ensures compliance with Missouri Child Care Licensing requirements and state law regarding the mandatory reporting of child abuse and neglect."

<b>Applicant Name:</b> Stephanie Brockitt		<b>Location:</b> North Joplin	
Funded by/will work in : <input checked="" type="checkbox"/> HS <input type="checkbox"/> EHS <input type="checkbox"/> EHS-Child Care Partnerships			
<b>Qualifications/Requirements:</b>			
Related Experience in years: 7-10 yrs		Former/Current Program Child or Parent: <input checked="" type="checkbox"/> Yes, <input type="checkbox"/> No	
Education: <input checked="" type="checkbox"/> HS/GED <input type="checkbox"/> AA <input type="checkbox"/> BS/BA or Higher		Field/Specialty:	
<input type="checkbox"/> CDA Type: Choose an item.		Other Credentials/Certifications: Click here to enter text.	
References: <input checked="" type="checkbox"/> Complete, <input type="checkbox"/> Pending		Family Care Safety Reg : <input checked="" type="checkbox"/> Complete, <input type="checkbox"/> Pending	
<b>Candidate Profile-Why we want to hire this person:</b> Stephanie is a current Head Start parent at the North Joplin center. She has several years experience cleaning businesses and is familiar with setting security systems. I asked Stephanie to tell me why she felt I should hire her for this position, she responded with. "I'm harding working and you can trust me." I love the fact that she mentioned "trust". One of her business references reported how trustworthy of an employee she was. Janitors are usually alone most of the time when cleaning the facilities. Knowing she can trusted with the building, it's contents and properly cleaning the center makes her the exact person I'm needing for this position. Supervisor: Michelle Cook 417-781-4497			



## Job Title: Janitor

Position Summary: The Janitor keeps the Head Start center in clean and orderly condition. Ensures compliance with Missouri Child Care licensing requirements and state law regarding the mandatory reporting of child abuse and neglect“

<b>Applicant Name:</b> Sandra Wade		<b>Location:</b> Webb City Head Start	
Funded by/will work in : <input checked="" type="checkbox"/> HS <input type="checkbox"/> EHS <input type="checkbox"/> EHS-Child Care Partnerships			
<b>Qualifications/Requirements:</b>			
Related Experience in years: 2-3 yrs		Former/Current Program Child or Parent: <input type="checkbox"/> Yes, <input checked="" type="checkbox"/> No	
Education: <input checked="" type="checkbox"/> HS/GED <input type="checkbox"/> AA <input type="checkbox"/> BS/BA or Higher		Field/Specialty:	
<input type="checkbox"/> CDA Type: Choose an item.		Other Credentials/Certifications: <a href="#">Click here to enter text.</a>	
References: <input checked="" type="checkbox"/> Complete, <input type="checkbox"/> Pending		Family Care Safety Reg : <input checked="" type="checkbox"/> Complete, <input type="checkbox"/> Pending	
<b>Candidate Profile-Why we want to hire this person:</b> Sandra is retired and was looking for a part time job. She lives in the neighborhood stopped by to see if we was hiring. I talk to her about the janitor position and she was very interested thought it would work perfect. She was excited to become the janitor at Webb City. She has some experience working Helping Hands cleaning service and keeping her own home clean.			