

# Consent Agenda Items for April 26, 2022

## Policy Council Meeting

### Policy Council Member Instructions:

Please review the information in this packet. If you have any questions or need clarification on any item, please contact the person identified on the report or this attached sheet. The goal is to have all questions answered prior to the Policy Council meeting so we can approve all items together. Thank you.

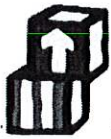
### Summary of Consent Agenda Items

Items	For questions or clarification, contact:
Minutes from the last meeting	Amy Schmidt, 417-438-9187
Hiring of New Employees	Contact the Supervisor Listed
Budget Report, Food Program Report, Credit Card Report, Office of Head Start Correspondence	Kathy Miller, 417-627-2006
Enrollment, Waiting Lists, Attendance reports	Amy Schmidt, 417-438-9187

### Additional items in packet:

EHS/HS Policy Council Bylaws (these will be reviewed for second reading at PC meeting).

EHS- Childcare Partnerships Grant handout (this will be reviewed and members will vote on approval to apply for the grant at PC meeting).



## Head Start Prenatal – 5 Program Policy Council Meeting



**Date:** March 29 , 2022  
**Time:** 6:30 p.m.  
**Location:** Google Meet

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**Call to Order:** Leisa Harnar, Head Start Director, called the meeting to order at 6:33 PM.

**Roll call:** Ashley Dickenson, Family Engagement Specialist

**Policy Council Members Present:** Amia Warren, Justine Womack, Harley Leake, Martha Hernandez Crissy Belkanp, Michelle Burge, Migdalia Torres, Chantelle Single, Andrew Nelson

**Staff Members Present:** Amy Schmidt, Leisa Harnar, Kathy Miller, Ashley Dickenson, Jenae Polok, Kim Goddard, Stephanie Massey,

### **Item For Approval:**

#### ***Approval of February Meeting Minutes and Consent Agenda Items***

***(Enrollment/Waitlists/Attendance Reports, Budgets, In-kind, New Hires):*** A motion was made by Justine Womack to approve the Consent Agenda Items. It was seconded by Crissy Belnap. There were no objections so the motion was approved.

### **Items For Review:**

1. ***First review of the Policy Council Bylaws:*** Leisa Harnar reviewed the Bylaws and asked for questions. She stated that a copy of the Bylaws would be sent out so that members could review on their own before the next meeting.
2. ***School Readiness Reports:*** Winter Assessment Data was shared for all program options.
3. ***EHS Child Care Partnership Funding Notice and Handout:*** Leisa Harnar shared information about the EHS Child Care Partnership funding. She explained that the \$1,667,921 grant to serve 62 children will be coming due soon. She shared a few changes that we plan to make. She explained that we plan to move the Lamar EHS into the Head Start building, however, that classroom will only accommodate 6 children rather than 8- so we will move 2 of those slots to the South Joplin EHS classroom in the fall. We have already moved our Midtown EHS classroom to North Joplin Head Start.

**Board Liaison Report:** Leisa Harnar Shared information from the March 3, 2022 Agency Board Meeting.

### **Item For Review:**

1. ***Approval of Reduction of Head Start Slots:*** Leisa Harnar presented a plan to reduce 45 slots in Head Start in order to help offset the cost of recent raises to meet Missouri's Minimum Wage requirements. The plan presented included reducing slots in Joplin by 30 children and eliminating the Midtown classrooms. Any returning children from those classrooms would be given the choice of North, South ,or Ewert Park for next year. Staff at those sites have been slated for other open positions. Then, the Neosho classrooms would be reduced from 47 children to 32- this would allow us to offer a part day and a full day option in Neosho. This reduction in slots would also help us to maintain higher waitlists. After some discussion a motion was made by Crissy Belnap to approve the reduction in slots. It was seconded by Michelle Burge. There were no objections. The motion was passed.

**Director's Report:**

Leisa Harnar shared several items that are coming up in the next few weeks:

\*4/15: Staff Wellness Day

\*Masks on buses are extended through 4/18/22

\*Kindergarten Visits will be starting

\*March and April parent and staff trainings for Asthma Ready Program

\*Parent events will be starting back up and parents are encouraged to volunteer in the classroom

\*Parent Survey will be sent out on 4/1/22- Please complete these... We want at least 325 parents to respond.

\* We Currently have 15 open positions for employees.

\* Almost all of our centers are Missouri Move Smart Certified.

Closing announcements- Leisa Harnar dismissed the meeting

Next Meeting: April 26,, 2022 6:30 PM

**Meeting was adjourned at 7:50 PM**



## NEW HIRE INFORMATION FOR POLICY COUNCIL

<b>Name of Applicant:</b>	Kaylee Osterdyk
<b>Program and Position Applying For:</b>	<input type="radio"/> Head Start <input checked="" type="radio"/> Early Head Start <input type="radio"/> Early Head Start Child Care Partnerships  Position: Home Visitor/Teacher at Lamar EHS
<b>Center:</b>	
<b>Education:</b>	<input type="radio"/> Masters <input type="radio"/> Bachelors <input type="radio"/> Associates <input checked="" type="radio"/> CDA/Certificate (IN PROCESS) <input type="radio"/> High School Diploma <input type="radio"/> Other:
<b>Experience:</b>	Kaylee is a previous EHS employee and current HS parent.
<b>Background Check and References Completed:</b>	<input checked="" type="radio"/> Yes  <input type="radio"/> Pending
<b>Why This Applicant is a Great Fit for our Program:</b>	Kylee is a previous employee that comes with stellar reviews from her past supervisor. She's smart, willing to learn new tasks, and has a heart for seeing children learn. Great communication and relationship building skills! Kaylee will be filling in as a temporary Teacher in the Lamar EHS classroom while open positions are being filled and to help her complete her Infant/Toddler CDA. Once completed, she'll transition to EHS Home Visitor.
<b>Supervisor Name, Email, and Phone Number</b>	Stephanie Massey <a href="mailto:smassey@escswa.org">smassey@escswa.org</a> (417) 438-6683



<b>Name of Applicant:</b>	Lacie Jones
<b>Program and Position Applying For:</b>	<input checked="" type="checkbox"/> Head Start <input type="checkbox"/> Early Head Start <input type="checkbox"/> Early Head Start Child Care Partnerships  Position: Family Resource Specialist
<b>Center:</b>	Carl Junction Head Start & North Joplin Early Head Start
<b>Education:</b>	<input type="checkbox"/> Masters <input type="checkbox"/> Bachelors <input type="checkbox"/> Associates <input checked="" type="checkbox"/> CDA/Certificate <input type="checkbox"/> High School Diploma <input type="checkbox"/> Other:
<b>Experience:</b>	6 years with North Joplin Head Start
<b>Background Check and References Completed:</b>	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> Pending
<b>Why This Applicant is a Great Fit for our Program:</b>	Lacie has been a Teacher Assistant with our program for 6 years. Lacie is very motivated and will not hesitate to take on a task. She works well with peers, parents and individuals in the community. Lacie is very organized and always has paperwork turned in early with very few mistakes. She is familiar with resources in the area and could provide assistance to families in need. Lacie has proven to be an asset to our agency and I feel she would continue to be in the Family Resource Specialist position.
<b>Supervisor Name, Email, and Phone Number</b>	Michelle Cook <a href="mailto:mcook@escswa.org">mcook@escswa.org</a> 417-781-4497

### NEW HIRE INFORMATION FOR POLICY COUNCIL

## NEW HIRE INFORMATION FOR POLICY COUNCIL

<b>Name of Applicant:</b>	Allison Burr
<b>Program and Position Applying For:</b>	<input type="radio"/> Head Start <input type="radio"/> Early Head Start <input type="radio"/> Early Head Start Child Care Partnerships  Position: Teacher
<b>Center:</b>	South Joplin Head Start
<b>Education:</b>	<input type="radio"/> Masters <input checked="" type="radio"/> Bachelors <input type="radio"/> Associates <input type="radio"/> CDA/Certificate <input type="radio"/> High School Diploma <input type="radio"/> Other:
<b>Experience:</b>	4 years
<b>Background Check and References Completed:</b>	<input checked="" type="radio"/> Yes  <input type="radio"/> Pending
<b>Why This Applicant is a Great Fit for our Program:</b>	Allison has a Bachelor's degree in Elementary Education. Allison has worked for the YMCA and has been substituting for the past 2 years in elementary classes. Allison impressed me by the great questions she was asking about our program. Allison prefers to teach the younger children and I believe she will be a great fit for our program.
<b>Supervisor Name, Email, and Phone Number</b>	Amber Nicholson <a href="mailto:anichelson@escswa.org">anichelson@escswa.org</a> 417-781-5728.

## NEW HIRE INFORMATION FOR POLICY COUNCIL

Name of Applicant:	Donella Huffman	
Program and Position Applying For:	<input checked="" type="radio"/> Head Start <input type="radio"/> Early Head Start <input type="radio"/> Early Head Start Child Care Partnerships  Position: <u>Teacher</u>	
Center:	<u>Carthage</u>	
Education:	<input type="radio"/> Masters <input checked="" type="radio"/> Bachelors <input type="radio"/> Associates <input type="radio"/> CDA/Certificate <input type="radio"/> High School Diploma <input type="radio"/> Other:	
Experience:	Donella worked for us between 2003-2005. She has a lot of experience working with kids.	
Background Check and References Completed:	<input type="radio"/> Yes <input checked="" type="radio"/> Pending	
Why This Applicant is a Great Fit for our Program:	She loves working with children. She has worked for a few daycares and owned her own daycare. She has fostered many children.	
Supervisor Name, Email, and Phone Number	Londa Sofia lsosia@escswa.org 417-540-5953	



## NEW HIRE INFORMATION FOR POLICY COUNCIL

<b>Name of Applicant:</b>	Jade Buttry
<b>Program and Position Applying For:</b>	<input type="radio"/> Head Start <input checked="" type="radio"/> Early Head Start <input type="radio"/> Early Head Start Child Care Partnerships  Position: Teacher Aide
<b>Center:</b>	Anderson Early Head Start
<b>Education:</b>	<input type="radio"/> Masters <input type="radio"/> Bachelors <input type="radio"/> Associates <input type="radio"/> CDA/Certificate <input checked="" type="radio"/> High School Diploma <input type="radio"/> Other:
<b>Experience:</b>	2-3 years working with children
<b>Background Check and References Completed:</b>	<input checked="" type="radio"/> Yes  <input type="radio"/> Pending
<b>Why This Applicant is a Great Fit for our Program:</b>	Jade Buttry will be a great TA because she has a passion and understanding for children ages 0-3. She worked for 2 years at a preschool In Arkansas as a teacher. Her references were excellent, and they stated how wonderful she is taking care of the kids.
<b>Supervisor Name, Email, and Phone Number</b>	Misty Shafer 417-845-6644 mshafer@escswa.org

## NEW HIRE INFORMATION FOR POLICY COUNCIL

<b>Name of Applicant:</b>	Lindsay Miller
<b>Program and Position Applying For:</b>	<input type="radio"/> Head Start <input checked="" type="radio"/> Early Head Start <input type="radio"/> Early Head Start Child Care Partnerships  Position: TEACHER AIDE
<b>Center:</b>	Neosho Early Head Start
<b>Education:</b>	<input type="radio"/> Masters <input type="radio"/> Bachelors <input type="radio"/> Associates <input type="radio"/> CDA/Certificate <input type="radio"/> High School Diploma <input checked="" type="radio"/> Other: General at Crowder, Ozark Tech: OTA
<b>Experience:</b>	4 years working with children as Occupational Therapist Assistant
<b>Background Check and References Completed:</b>	<input checked="" type="radio"/> Yes  <input type="radio"/> Pending
<b>Why This Applicant is a Great Fit for our Program:</b>	Lindsay has a very calm, relaxing personality. During interview she mentioned multiple things that go right along with our Conscious Discipline that we use, when I asked her about behavior questions she stated "they are needing something." She understands all forms are behavior are a way of communication. Her references came back really good, things like "she has a gift working with children," "She has a gift in working with children and families. "
<b>Supervisor Name, Email, and Phone Number</b>	Kimberly Richmond <a href="mailto:krichmond@escswa.org">krichmond@escswa.org</a> 870-688-6046

## NEW HIRE INFORMATION FOR POLICY COUNCIL

<b>Name of Applicant:</b>	Alexandria Chapman
<b>Program and Position Applying For:</b>	<input checked="" type="checkbox"/> Head Start <input checked="" type="checkbox"/> Early Head Start <input type="checkbox"/> Early Head Start Child Care Partnerships  Position: Floating Teacher Aide
<b>Center:</b>	Carthage + Lamar
<b>Education:</b>	<input type="checkbox"/> Masters <input type="checkbox"/> Bachelors <input type="checkbox"/> Associates <input checked="" type="checkbox"/> CDA/Certificate <input checked="" type="checkbox"/> High School Diploma <input type="checkbox"/> Other:
<b>Experience:</b>	She has worked at a few daycares.
<b>Background Check and References Completed:</b>	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> Pending
<b>Why This Applicant is a Great Fit for our Program:</b>	She enjoys working with children. She wants to work for us and gain knowledge in Head Start.
<b>Supervisor Name, Email, and Phone Number</b>	Louisa Sofia isofia@escswa.org 417-540-5953



## NEW HIRE INFORMATION FOR POLICY COUNCIL

<b>Name of Applicant:</b>	Melissa Brouillette
<b>Program and Position Applying For:</b>	<input checked="" type="checkbox"/> Head Start <input type="checkbox"/> Early Head Start <input type="checkbox"/> Early Head Start Child Care Partnerships  Position: Floating Teacher Aide
<b>Center:</b>	Anderson
<b>Education:</b>	<input type="checkbox"/> Masters <input type="checkbox"/> Bachelors <input type="checkbox"/> Associates <input type="checkbox"/> CDA/Certificate <input checked="" type="checkbox"/> High School Diploma <input type="checkbox"/> Other:
<b>Experience:</b>	2-3 years
<b>Background Check and References Completed:</b>	<input checked="" type="checkbox"/> Yes- references  <input checked="" type="checkbox"/> Pending- back ground check
<b>Why This Applicant is a Great Fit for our Program:</b>	Melissa is a previous employee who left due to medical concerns, the concerns have since resolved and she is ready to get back in the work force. She does not have any specific experience other than the 6 months she worked previously and being a parent. I think she will make a great TA because she loves the program and believes in the work we do.
<b>Supervisor Name, Email, and Phone Number</b>	Misty Shafer 417-845-6644 mshafer@escswa.org

## NEW HIRE INFORMATION FOR POLICY COUNCIL

<b>Name of Applicant:</b>	Marcia Moore
<b>Program and Position Applying For:</b>	<input checked="" type="radio"/> Head Start <input type="radio"/> Early Head Start <input type="radio"/> Early Head Start Child Care Partnerships  Position: Traveling Teacher Aide
<b>Center:</b>	North Joplin
<b>Education:</b>	<input type="radio"/> Masters <input type="radio"/> Bachelors <input type="radio"/> Associates <input type="radio"/> CDA/Certificate <input checked="" type="radio"/> High School Diploma <input type="radio"/> Other:
<b>Experience:</b>	5years
<b>Background Check and References Completed:</b>	<input checked="" type="radio"/> Yes <input type="radio"/> Pending
<b>Why This Applicant is a Great Fit for our Program:</b>	Marcia is a current and past parent of Head Start. She worked for Head Start in Nevada, MO as a Cook and a Floating Aide. Marcia was an Elementary Para for 3 years. Marcia feel her experience as a parent and staff provides her the experience she need to be successful in this position. Marcia's references describe Marcia as outgoing, gets along with everyone, likeable, a fast learner responds well to children.
<b>Supervisor Name, Email, and Phone Number</b>	Michelle Cook <a href="mailto:mcook@escswa.org">mcook@escswa.org</a> 417-781-4497

## NEW HIRE INFORMATION FOR POLICY COUNCIL

<b>Name of Applicant:</b>	Mia Nevels
<b>Program and Position Applying For:</b>	<input checked="" type="radio"/> Head Start <input type="radio"/> Early Head Start <input type="radio"/> Early Head Start Child Care Partnerships  Position: Traveling Safety Monitor
<b>Center:</b>	North Joplin
<b>Education:</b>	<input type="radio"/> Masters <input type="radio"/> Bachelors <input type="radio"/> Associates <input type="radio"/> CDA/Certificate <input checked="" type="radio"/> High School Diploma <input type="radio"/> Other:
<b>Experience:</b>	4 yrs.
<b>Background Check and References Completed:</b>	<input type="radio"/> Yes <input checked="" type="radio"/> Pending
<b>Why This Applicant is a Great Fit for our Program:</b>	During her interview Mia talked about her experiences with children through Nursery Scholl at her church and Youth Group. She helped plan learning activities, art activities, prepping and serving meals, diapering and making sure they had a fun safe day. Mia stated the best way to connect with a child is to build a relationship with the child. I believe with these skills she would be an asset to a classroom. Mia also discussed techniques she has learned from her mom whom is an EHS Coach with our agency.
<b>Supervisor Name, Email, and Phone Number</b>	Michelle Cook <a href="mailto:mcook@escswa.org">mcook@escswa.org</a> 417-781-4497



## NEW HIRE INFORMATION FOR POLICY COUNCIL

Name of Applicant:	Jerry Bryant
Program and Position Applying For:	<input checked="" type="radio"/> Head Start <input type="radio"/> Early Head Start <input type="radio"/> Early Head Start Child Care Partnerships  Position: Maintenance Worker
Center:	Carthage
Education:	<input type="radio"/> Masters <input type="radio"/> Bachelors <input type="radio"/> Associates <input type="radio"/> CDA/Certificate <input checked="" type="radio"/> High School Diploma <input type="radio"/> Other:
Experience:	He has alot of experience working in Maintenance.
Background Check and References Completed:	<input type="radio"/> Yes <input checked="" type="radio"/> Pending
Why This Applicant is a Great Fit for our Program:	He has alot of knowledge in the maintenance area. He loves being around children.
Supervisor Name, Email, and Phone Number	Londa Sofia lsotia@escswa.org 417-540-5953

## NEW HIRE INFORMATION FOR POLICY COUNCIL

<b>Name of Applicant:</b>	Savanna Daugherty
<b>Program and Position Applying For:</b>	<input checked="" type="radio"/> Head Start <input checked="" type="radio"/> Early Head Start <input type="radio"/> Early Head Start Child Care Partnerships  Position: Substitute for EHS/HS
<b>Center:</b>	North Joplin
<b>Education:</b>	<input type="radio"/> Masters <input type="radio"/> Bachelors <input type="radio"/> Associates <input type="radio"/> CDA/Certificate <input checked="" type="radio"/> High School Diploma <input type="radio"/> Other:
<b>Experience:</b>	3yrs.
<b>Background Check and References Completed:</b>	<input type="radio"/> Yes <input checked="" type="radio"/> Pending
<b>Why This Applicant is a Great Fit for our Program:</b>	Savanna recently moved to Missouri from Texas to be closer to her family. Savanna is currently taking online classes to become an English Teacher. She has worked with children in her church for 3 yrs. Savanna's past employers reported what an outstanding employee she was and they hated to lose her. They said she was courteous and very dependable. Savanna has a calming presence about her, and is very confident when she speaks of topics she is passionate about like the education of children.
<b>Supervisor Name, Email, and Phone Number</b>	Michelle Cook <a href="mailto:mcook@escswa.org">mcook@escswa.org</a> 417-781-4497

## NEW HIRE INFORMATION FOR POLICY COUNCIL

Name of Applicant:	Carolyn Reynolds
Program and Position Applying For:	<input checked="" type="checkbox"/> Head Start <input checked="" type="checkbox"/> Early Head Start <input type="checkbox"/> Early Head Start Child Care Partnerships  Position: Sub-Cook
Center:	Carthage
Education:	<input type="checkbox"/> Masters <input type="checkbox"/> Bachelors <input type="checkbox"/> Associates <input type="checkbox"/> CDA/Certificate <input checked="" type="checkbox"/> High School Diploma <input type="checkbox"/> Other:
Experience:	She has cooked for her church and family
Background Check and References Completed:	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> Pending
Why This Applicant is a Great Fit for our Program:	She really wants to cook for the children at our center. She has volunteered a few times in our center.
Supervisor Name, Email, and Phone Number	Londa Sofia lsofia@escswa.org 417-540-5953



## NEW HIRE INFORMATION FOR POLICY COUNCIL

Name of Applicant:	Kylee Roach
Program and Position Applying For:	<input checked="" type="checkbox"/> Head Start <input checked="" type="checkbox"/> Early Head Start <input type="checkbox"/> Early Head Start Child Care Partnerships  Position: Sub
Center:	Carthage
Education:	<input type="checkbox"/> Masters <input type="checkbox"/> Bachelors <input type="checkbox"/> Associates <input type="checkbox"/> CDA/Certificate <input checked="" type="checkbox"/> High School Diploma <input type="checkbox"/> Other:
Experience:	Kylee is attending college for her education degree.
Background Check and References Completed:	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> Pending
Why This Applicant is a Great Fit for our Program:	Kylee enjoys working with children. She has babysat alot in high school.
Supervisor Name, Email, and Phone Number	Londa Sofia lsosfia@escswa.org 417-540-5953

## NEW HIRE INFORMATION FOR POLICY COUNCIL

<b>Name of Applicant:</b>	Taylor Murray
<b>Program and Position Applying For:</b>	<input type="radio"/> Head Start <input type="radio"/> Early Head Start <input type="radio"/> Early Head Start Child Care Partnerships  Position: Substitute
<b>Center:</b>	South Joplin Head Start
<b>Education:</b>	<input type="radio"/> Masters <input type="radio"/> Bachelors <input type="radio"/> Associates <input type="radio"/> CDA/Certificate <input type="radio"/> High School Diploma <input type="radio"/> Other:
<b>Experience:</b>	3 years
<b>Background Check and References Completed:</b>	<input checked="" type="radio"/> Yes  <input type="radio"/> Pending
<b>Why This Applicant is a Great Fit for our Program:</b>	Taylor is a past parent of Head Start. Both of her children were enrolled in Oklahoma. She shared how she would volunteer in the classrooms and read to children. In addition, she worked for Eastern Shawnee ECLC as an Assistant Teacher. Taylor's goal is to be a Teacher for us and she is still attending school. Taylor was very kind in the interview and I think she would be a great fit for our program.
<b>Supervisor Name, Email, and Phone Number</b>	Amber Nichelson <a href="mailto:anichelson@escswa.org">anichelson@escswa.org</a> 417-781-5728.

## Summary Budget and Performance Report

### ESC Head Start and Early Head Start Programs

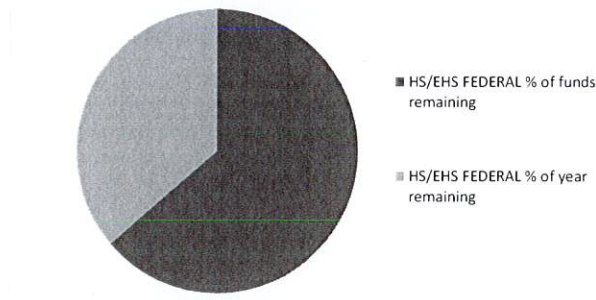
#### February 2022



GRANTS								
Program	Funded slots	Period	Monthly Expenses	YTD Expenses	Total Grant Funds	Total Funds Remaining	% of funds Remaining	% of year Remaining
HS/EHS - Fed	673	4/1 to 3/31	\$628,846	\$6,031,703	\$8,662,580	\$2,630,877	14%	8%
EHS -State	9	7/1-6/30	\$9,512	\$108,751	\$155,210	\$46,459	30%	34%
HS/EHS - COVID	0	4/1/21 to 3/31/23	\$14,430	\$167,088	\$231,446	\$64,358	28%	108%
HS/EHS - ARP	0	4/1/21 to 3/31/23	\$20,785	\$102,325	\$920,109	\$817,784	89%	108%
EHS - CCP	62	9/1-8/31	\$64,270	\$643,324	\$1,667,921	\$1,024,597	61%	50%

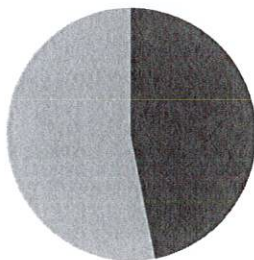
IN-KIND DONATIONS AND MATCHING FUNDS								
Matching Funds	Funding Period	Month Total	Year to Date	Total Required	Amount Still Needed	% of Goal Completed	% of Year Completed	
HS - Inkind	4/1 to 3/31	\$374,720	\$2,020,087	\$1,733,985	-\$286,102	113%	92%	
EHS - Inkind	4/1 to 3/31	\$52,760	\$497,153	\$405,922	-\$91,231	109%	92%	
EHS/CCP	9/1-8/31	\$53,924	\$234,514	\$416,978	\$182,464	56%	50%	

### BUDGETS AT A GLANCE FEDERAL, STATE, & CCP

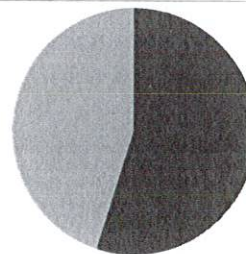


#### FEDERAL GRANT

#### EHS STATE GRANT



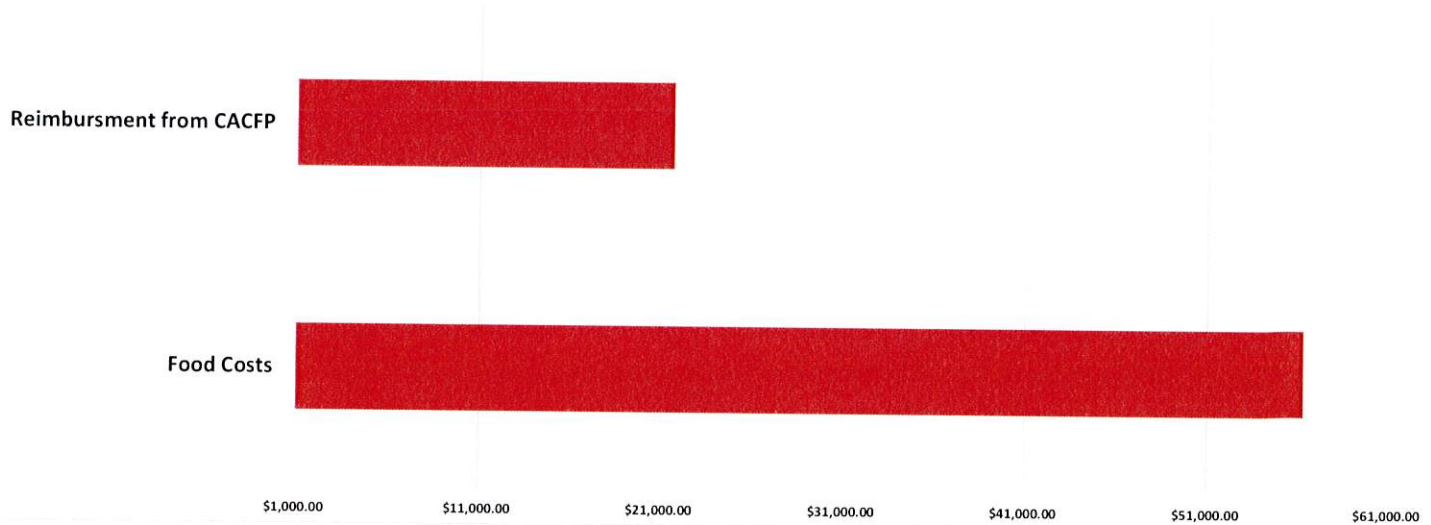
#### EHS CCP GRANT



# HEAD START/EARLY HEAD START CHILD ADULT CARE FOOD PROGRAM (CACFP)

1-Feb-2022

## Reimbursement vs. Food Costs



### Number of Meals Served

Breakfast	3,561
Lunch	3,536
Snack	791
Total	7,888

### Reimbursement Amount

Breakfast	\$7,015.00
Lunch	\$12,941.00
Snack	\$791.00
Total	\$21,667.29

Head Start was at 100% enrolled for February 2022.

Classroom Closures: Several sites had decreased attendance due to bad weather. There were three events of ice and snow during the month of February.

**Total Food/Salary/Supply Costs: \$56,371.15**





Kathy Miller &lt;kmiller@escswa.org&gt;

## New to the ECLKC in March 2022

1 message

Office of Head Start &lt;HeadStartinfo@acf.hhs.gov&gt;

Thu, Mar 3, 2022 at 9:01 AM

Reply-To: HeadStartinfo@acf.hhs.gov

To: "kmiller@escswa.org" &lt;kmiller@escswa.org&gt;



## Office of Head Start

Explore content posted to the [Early Childhood Learning and Knowledge Center \(ECLKC\)](#) throughout the month of February. These email announcements and resources may be helpful for Head Start programs and other early childhood staff. Find information and tools related to your work with the children and families you support daily. Select the links below to get started. Use the "Español" toggle on each ECLKC page to see its Spanish translation.

### News from OHS

#### COVID-19

- [ACF-IM-HS-22-01 Head Start Transportation Services and Vehicles During the COVID-19 Pandemic](#)
  - Available in [Spanish \(español\)](#)
- [CDC Community Levels Recommendations and Mask Wearing](#) (email)
- [Enrollment Forward Campaign](#)
  - [Recruitment and Strategic Approaches to Enrollment](#) (video)
- [Part 2: Universal Masking and COVID-19 Vaccine Requirement FAQs](#) (video)
- [Updated FAQs on Universal Masking and COVID-19 Vaccine Requirements](#) (email)

#### Other News

- [A Letter from the Director on Black History Month](#) (blog)
- [ACF-IM-HS-22-02 Documenting Services to Enrolled Pregnant Women](#)
  - Available in [Spanish \(español\)](#)

- [Announcing the National Study of Disability Services Coordinators and Inclusion in Head Start Programs](#) (email)
- [Baby Formula Recall: Similac, Alimentum, and EleCare](#) (email)
  - Available in [Spanish \(español\)](#)
- [Program Considerations Prior to Submitting a Disability Waiver Request](#)
- [Wages, Benefits, and Incentives for the Early Care and Education Workforce](#) (email)

## **Training and Technical Assistance Resources**

### ***Early Childhood Development, Teaching, and Learning***

- [Children with Disabilities and the Return to Fully In-person Services](#) (video)
- [Helping Families Support Their Child's Emotional and Behavioral Self-Regulation](#) (video)
- [Strategies to Promote Staff Physical Health and Infection Control](#) (video)
- [Supporting Infants' and Toddlers' Emotional and Behavioral Self-regulation](#) (video)
- [Supporting Infants' and Toddlers' Emotional Needs During Transitions](#) (podcast)
- [Supporting Transitions Both Big and Small](#)
- [Using the 5Rs to Promote Self-regulation Skills in Young Children](#) (video)

### ***Health, Behavioral Health, and Safety***

- [Creating Healthy and Safe Environments](#) (video)
- [Mothers and Babies: An Intervention to Prevent Postpartum Depression](#) (video)
- [Program Approaches for Staff Wellness](#) (video)
- [Using the Pyramid Model to Prevent and Respond to Challenging Behavior](#) (video)

### ***Parent, Family, and Community Engagement***

- [MyPeers in the Spotlight for PFCE Specialists](#) (email)

### ***Program Management and Fiscal Operations***

- [Partnering with Families During Emergencies](#) (video)

### ***Professional Development***

- [iLookout for Child Abuse: A Mandated Reporter Training for Head Start Staff](#) (video)

### ***Newsletters***

- [Disabilities Services Newsletter Issue No. 52](#)
- [Resources to Make You Smile! Issue No. 12](#)
  - Available in [Spanish \(español\)](#)



- [Sesame Street in Communities Issue No. 7](#)
  - Available in [Spanish \(español\)](#)

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## Upcoming Events for March

- Thursday, March 3
  - [Introduction to Evidence-based Hearing Screening and Evaluation Practices for Children Ages 0–5](#)
  - [Supporting Initiative and Curiosity in Preschoolers](#)
- Tuesday, March 10
  - [Helping Child Care Programs with Health Policies and Procedures](#)
  - [MyPeers Orientation](#)
- Tuesday, March 15: [Enrollment Forward: Grant Recipient Strategies to Address Challenges Related to Enrollment](#)
- Wednesday, March 16: [Initiative and Curiosity for Everyone – Children, Coachees, and Coaches](#)
- Thursday, March 17: [Building Social and Emotional Development Outdoors](#)
- Monday, March 21: [Organizational Culture: The Key to Prioritizing Staff Wellness](#)
- March 21-23: [Early Childhood STEM Institute](#)
- Tuesday, March 22: [MyPeers Orientation](#)
- March 22-24: [National Home Visiting Virtual Summit](#)
- Wednesday, March 30: [Head Start Services as a Maternal Health Intervention](#)

Visit the ECLKC for a full list of [upcoming events](#).

**Stay Connected.** Follow the Office of Head Start on [Twitter](#) and [Facebook](#). Visit the [Family Room blog](#) to learn more about the activities of the Administration for Children and Families (ACF).

Office of Head Start (OHS) | 330 C Street, SW | 4th Floor Mary E. Switzer Building |  
Washington, DC 20201 | <https://eclkc.ohs.acf.hhs.gov> | 1-866-763-6481 | [Contact Us](#)

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## FEBRUARY 2022 MASTERCARD1 STATEMENT

<u>Trans Date</u>	<u>Merchant Name</u>	<u>Description</u>	<u>Amount</u>
1/18/2022	TEACHSTONE TRAINING	Class Recertification	\$125.00 HS
1/19/2022	WEB*NETWORKSOLUTIONS	5 Year Private Registration	\$64.95 CSBG
1/21/2022	4IMPRINT INC	Fun Tote -Logo	\$844.77 RAP
1/21/2022	WALMART.COM AA	Paper Towels	\$35.96 Exec
1/21/2022	GOTPRINT.COM	Business Cards	\$126.99 HS/CSBG
1/24/2022	MCM*DIAMONDMOCOURTMOI	Water/Sewer	\$114.41 CSBG
1/25/2022	AATRIX SOFTWARE	W2 Employees -Fed, State & E-copies	\$893.40 Exec
1/25/2022	Dollar Tree Inc.	Children's Books	\$33.93 EHS
1/27/2022	PYL*FERGUSONPROPMGMT	Application Fees	\$41.20 CSBG
1/27/2022	PYL*FERGUSONPROPMGMT	Application Fees	\$41.20 CSBG
1/27/2022	AATRIX SOFTWARE	1099's MISC and Efile	\$734.40 Exec
1/27/2022	AATRIX SOFTWARE	1099's NEC and Efile	\$250.92 Exec
1/31/2022	Dollar Tree Inc.	Children's Books	\$33.07 EHS
2/1/2022	LEADERSHIP IQ	Online Certificate -Managing People	\$798.00 HS
2/1/2022	MO DEPT OF HEALTH	Family Care Safety Registry	\$15.25 HS
2/1/2022	MO DEPT OF HEALTH	Family Care Safety Registry	\$15.25 HS



## ECONOMIC SECURITY CORP

JOHN C JOINES

Account Number: ##### 6417

Statement Closing Date:

February 13, 2022

Transactions						
Trans Date	Post Date	MCC Code	Reference Number	Description	Amount	
01/18	01/19	8299	82711162018000011463839	TEACHSTONE TRAINING CHARLOTTESVILLE VA	125.00	
01/19	01/20	5968	75418232019138890179967	WEB*NETWORKSOLUTIONS 888-6429675 FL	64.95	
01/21	01/21	2741	55432862021200504740149	GOTPRINT.COM 818-252-3000 CA	126.99	
01/21	01/23	5969	55432862021200665530248	4IMPRINT, INC 4IMPRINT.COM WI	844.77	
01/21	01/23	5310	05436842021200039674014	WALMART.COM AA 800-966-6546 AR	35.96	
01/24	01/25	9399	75418232024139206600145	MCM*DIAMOND MOCOURT MONE 618-9981088 MO	114.41	
01/25	01/26	5399	05436842026600020798240	Dollar Tree, Inc. 877-530-8733 VA	33.93	
01/25	01/26	5734	55480772026286064235429	AATRIX SOFTWARE 7017466814 ND	893.40	
01/27	01/28	6513	75418232027139400531234	PYL*FERGUSON PROPMGMT 866-7295327 MO	41.20	
01/27	01/28	6513	75418232027139400685907	PYL*FERGUSON PROPMGMT 866-7295327 MO	41.20	
01/27	01/28	5734	55480772026286064680127	AATRIX SOFTWARE 7017466814 ND	734.40	
01/27	01/28	5734	55480772026286064668734	AATRIX SOFTWARE 7017466814 ND	250.92	
01/31	02/01	5399	05436842032600020563687	Dollar Tree, Inc. 877-530-8733 VA	33.07	
02/01	02/01	2741	55432862032200538803034	GOTPRINT.COM 818-252-3000 CA	32.73	
02/01	02/02	8299	82711162032000016037218	LEADERSHIP IQ MARIETTA GA	798.00	
02/01	02/02	5814	05436842032200044767743	Caseys Pizza 3408 515-965-6120 MO	115.51	
02/01	02/02	9399	15449852032282160317787	MO DEPT OF HEALTH 877-332-3901 MO	15.25	
02/01	02/02	9399	15449852032282160318199	MO DEPT OF HEALTH 877-332-3901 MO	15.25	
02/01	02/02	9399	15449852032282160318512	MO DEPT OF HEALTH 877-332-3901 MO	15.25	
02/02	02/03	5814	05436842034500099614056	PAPA JOHN'S #1519 918-576-7301 MO	23.82	
02/04	02/06	5399	82711162035000009163358	DISCOUNTMUGS.COM MEDLEY FL	2,091.32	
02/08	02/09	5999	55429502039743622813592	BULK APOTHECARY 3305628022 OH	345.10	
02/08	02/09	8299	05227022039300243973301	CONSCIOUS DISCIPLINE 407-366-0233 FL	79.00	
02/09	02/10	5310	05436842040200038774515	WALMART.COM AA 800-966-6546 AR	163.09	
02/10	02/10	5734	55432862041200421169261	ADOBE *800-833-6687 ADOBE LY/ENUS CA	52.99	
02/11	02/11	2741	55432862042200633154027	GOTPRINT.COM 818-252-3000 CA	17.58	
02/11	02/13	7372	05227022042300269396598	GRADLEADERS 614-339-2080 OH	100.00	
Payments, Adjustments and Others						
02/10	02/10	0000	75441532041001160421962	ACH PMT THANK YOU	295.00 -	
02/10	02/10	0000	75441532041001160421970	ACH PMT THANK YOU	1,088.68 -	
02/10	02/10	0000	75441532041001160421962	ACH PMT THANK YOU	2,090.57 -	
TOTAL PAYMENTS OR ADJUSTMENTS					\$	3,474.25 -
Fees						
TOTAL FEES FOR THIS PERIOD					\$	0.00
Interest Charged						
TOTAL INTEREST FOR THIS PERIOD					\$	0.00
2022 Totals Year To Date						
Total Fees Charged in 2022					\$	0.00
Total Interest Charged in 2022					\$	0.00





ECONOMIC SECURITY CORP  
JOHN C JOINES

Account Number: ##### 6417

Statement Closing Date:  
February 13, 2022

Summary of Account Activity	
Previous Balance	\$ 3,474.25
Payments	- 3,474.25
Other Credits	- 0.00
Other Debits	+ 0.00
Purchases	+ 7,205.09
Cash Advances	+ 0.00
Balance Transfers	+ 0.00
Fees Charged	+ 0.00
Interest Charged	+ 0.00
<b>NEW BALANCE</b>	<b>\$ 7,205.09</b>
Credit Limit	\$ 15,000.00
Available Credit	7,694.00
Available Cash	7,794.00
Amount Disputed	0.00
Statement Closing Date	02/13/22
Days in Billing Cycle	28

Payment Information	
New Balance	\$ 7,205.09
Total Minimum Payment Due	\$217.00
Payment Due Date	03/10/2022
Late Payment Warning: IF WE DO NOT RECEIVE YOUR MINIMUM PAYMENT BY THE DATE LISTED ABOVE, YOU MAY HAVE TO PAY A LATE FEE UP TO \$39.	

Contact Information	
Customer Service: (727) 570-4899	
Report Lost or Stolen Card: (727) 570-4881	
After Hours: (866) 604-0381	
Please send Billing Inquiries and Correspondence to:	
CUSTOMER SERVICE PO BOX 30495 TAMPA, FL 33630	
Visit us on the web at:	
www.MyCardStatement.com	
Please Mail Your Payments to:	
MASTERCARD PO BOX 4512 CAROL STREAM IL 60197-4512	

**Important News**

\*\*\*\*\*

\* THE TOTAL FINANCE CHARGE PAID ON YOUR ACCOUNT DURING THE PAST YEAR \*

\* WAS...\$ 167.37 \*

\*\*\*\*\*

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NOTICE: CONTINUED ON PAGE 3  
Page 1 of 3

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SOUTHWEST MISSOURI BANK  
2417 S GRAND  
CARTHAGE MO 64836 - 7904

Account Number  
##### 6417

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on back of this coupon ☐

AMOUNT OF PAYMENT ENCLOSED

\$

Closing Date	New Balance	Total Minimum Payment Due	Payment Due Date
02/13/22	\$7,205.09	\$217.00	03/10/2022

ECONOMIC SECURITY CORP  
JOHN C JOINES  
P.O. BOX 207  
302 S JOPLIN ST  
JOPLIN MO 64802 - 0207



MAKE CHECK PAYABLE TO:

MASTERCARD  
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12 ##### 6417 00021700 00720509



ECONOMIC SECURITY CORP

JOHN C JOINES

Account Number: ##### 6417

Statement Closing Date:

February 13, 2022

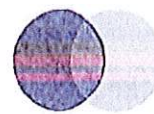
Interest Charge Calculation/Plan Level Information					
Plan Description	ICM <sup>1</sup>	Balance Subject to Interest Rate	Periodic Rate	Annual Percentage Rate (APR) <sup>2</sup>	Interest Charge
<b>CURRENT</b>					
PURCHASES	G	\$ 0.00	1.2067%	14.48%	\$ 0.00
CASH	F	\$ 0.00	1.3750%	16.50%	\$ 0.00
<b>TOTAL</b>				0.00%	\$ 0.00
<sup>1</sup> ICM Interest Charge Method: See reverse side of Page 1 for explanation.					
<sup>2</sup> Your Annual Percentage Rate (APR) is the annual interest rate on your account.					
(V) = Variable Rate. If you have a variable rate account the periodic rate and Annual Percentage Rate (APR) may vary.					
<b>PREVIOUS BALANCE</b>					
PURCHASES	G	\$ 0.00	1.2067%	14.48%	\$ 0.00
CASH	F	\$ 0.00	1.2067%	14.48%	\$ 0.00
<b>TOTAL</b>				0.00%	\$ 0.00
<sup>1</sup> ICM Interest Charge Method: See reverse side of Page 1 for explanation.					
<sup>2</sup> Your Annual Percentage Rate (APR) is the annual interest rate on your account.					
(V) = Variable Rate. If you have a variable rate account the periodic rate and Annual Percentage Rate (APR) may vary.					

## FEBRUARY 2022 MASTERCARD2 STATEMENT

<u>Trans Date</u>	<u>Merchant Name</u>	<u>Description</u>	<u>Amount</u>
1/13/2022	AMERICAN	Flights to Orlando -Conscious Discipline	\$516.20 HS ARP
1/18/2022	EXPEDIA 72227351786419	Refund -Orlando Conscious Discipline	(\$97.20) HS ARP
1/24/2022	BLN*ATERA	Atera Remote Licenses	\$95.00 HS/EHS/Exec
1/29/2022	NATIONAL CACFP SPONSOR	Registration Fee for CACFP Conf	\$479.00 HS/EHS/Exec
1/31/2022	AMERICAN	Refund -Orlando Conscious Discipline	(\$28.98) HS
2/5/2022	AFI G SUITE BACKUP	Licenses for Google Workspace	\$300.00 CSBG
2/6/2022	LOGMEIN*GoToMyPC	5pc Monthly Plan	\$51.25 Exec/Housing
2/7/2022	MIRADORE INC.	Ipad Management	<u>\$301.50</u> HS/EHS/Exec
			\$1,616.77



FEB 23 2022



## ECONOMIC SECURITY CORP

JOHN C JOINES

Account Number: ##### 3679

Statement Closing Date:

February 13, 2022

## Summary of Account Activity

Previous Balance		\$ 3,889.49
Payments	-	3,889.49
Other Credits	-	126.18
Other Debits	+	0.00
Purchases	+	1,742.95
Cash Advances	+	0.00
Balance Transfers	+	0.00
Fees Charged	+	0.00
Interest Charged	+	0.00

NEW BALANCE \$ 1,616.77

Credit Limit	\$ 15,000.00
Available Credit	13,383.00
Available Cash	13,383.00
Amount Disputed	0.00
Statement Closing Date	02/13/22
Days in Billing Cycle	28

## Payment Information

New Balance	\$ 1,616.77
Total Minimum Payment Due	\$49.00
Payment Due Date	03/10/2022

Late Payment Warning: IF WE DO NOT RECEIVE YOUR MINIMUM PAYMENT BY THE DATE LISTED ABOVE, YOU MAY HAVE TO PAY A LATE FEE UP TO \$39.

## Contact Information

Customer Service: (727) 570-4899  
 Report Lost or Stolen Card: (727) 570-4881  
 After Hours: (866) 604-0381

Please send Billing Inquiries and Correspondence to:  
 CUSTOMER SERVICE PO BOX 30495 TAMPA, FL 33630

Visit us on the web at:  
[www.MyCardStatement.com](http://www.MyCardStatement.com)

Please Mail Your Payments to:  
 MASTERCARD PO BOX 4512 CAROL STREAM IL 60197-4512

## Important News

\*\*\*\*\*  
 \* THE TOTAL FINANCE CHARGE PAID ON YOUR ACCOUNT DURING THE PAST YEAR \*  
 \* WAS...\$ 0.00  
 \*\*\*\*\*

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SOUTHWEST MISSOURI BANK  
 2417 S GRAND  
 CARTHAGE MO 64836 - 7904

Account Number  
 ##### 3679

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AMOUNT OF PAYMENT ENCLOSED

Closing Date	New Balance	Total Minimum Payment Due	Payment Due Date
02/13/22	\$1,616.77	\$49.00	03/10/2022

\$

ECONOMIC SECURITY CORP  
 JOHN C JOINES  
 PO BOX 207  
 302 S JOPLIN AVE  
 JOPLIN MO 64802 - 0207



MAKE CHECK PAYABLE TO:



MASTERCARD  
 PO BOX 4512  
 CAROL STREAM IL 60197 - 4512

12 5441 5301 8032 3679 00004900 00161677 3

ECONOMIC SECURITY CORP

JOHN C JOINES

Account Number: ##### 3679

*Orlando Trip*  
*From last month*  
*103-50407-30*  
 Statement Closing Date:  
 February 13, 2022  
 1992

Transactions						
Trans Date	Post Date	MCC Code	Reference Number	Description	Amount	
01/13	01/17	3001	55417342016870162257997	AMERICAN SEATTLE WA	516.20	
01/24	01/25	5818	75418232024139216599204	BLN*ATERA 856-3127733 MA	95.00	✓
01/29	01/30	8299	55310202029200147200137	NATIONAL CACFP SPONSOR 5128508278 TX	479.00	✓
02/05	02/06	5734	82711162035000008657912	AFI G SUITE BACKUP DOVER DE	300.00	✓
02/06	02/07	5968	55432862037200400747612	LOGMEIN*GoToMyPC logmein.com MA	51.25	✓
02/07	02/08	5045	55429502038715481400845	MIRADORE INC. 4072199940 NY	301.50	✓
<b>Payments, Adjustments and Others</b>						
01/18	01/19	4722	55432862018200869946112	CREDIT VOUCHER EXPEDIA 72227351786419 EXPEDIA.COM WA	97.20	106-50407-30 -
01/31	02/01	3001	55417342032870321929189	CREDIT VOUCHER AMERICAN PHOENIX AZ	28.98	100-50407-30 -
02/10	02/10	0000	75441532041001160421988	ACH PMT THANK YOU	20.50	
02/10	02/10	0000	75441532041001160421970	ACH PMT THANK YOU	3,868.99	
TOTAL PAYMENTS OR ADJUSTMENTS					\$ 4,015.67	
<b>Fees</b>						
TOTAL FEES FOR THIS PERIOD					\$ 0.00	
<b>Interest Charged</b>						
TOTAL INTEREST FOR THIS PERIOD					\$ 0.00	
<b>2022 Totals Year To Date</b>						
Total Fees Charged in 2022					\$ 0.00	
Total Interest Charged in 2022					\$ 0.00	

**Interest Charge Calculation/Plan Level Information**

Plan Description	ICM <sup>1</sup>	Balance Subject to Interest Rate	Periodic Rate	Annual Percentage Rate (APR) <sup>2</sup>	Interest Charge
<b>CURRENT</b>					
PURCHASES	G	\$ 0.00	1.2067%	14.48%	\$ 0.00
CASH	F	\$ 0.00	1.3750%	16.50%	\$ 0.00
<b>TOTAL</b>				0.00%	\$ 0.00
<b>PREVIOUS BALANCE</b>					
PURCHASES	G	\$ 0.00	1.2067%	14.48%	\$ 0.00
CASH	F	\$ 0.00	1.2067%	14.48%	\$ 0.00
<b>TOTAL</b>				0.00%	\$ 0.00

<sup>1</sup> ICM Interest Charge Method: See reverse side of Page 1 for explanation.<sup>2</sup> Your Annual Percentage Rate (APR) is the annual interest rate on your account.

(V) = Variable Rate. If you have a variable rate account the periodic rate and Annual Percentage Rate (APR) may vary.



## FEBRUARY 2022 TRAVEL MASTERCARD3 STATEMENT

<u>Trans Date</u>	<u>Merchant Name</u>	<u>Description</u>	<u>Amount</u>
1/20/2022	HARBOR FREIGHT TOOLS 2	Closet Lights	\$9.98 HS
1/24/2022	HARBOR FREIGHT TOOLS 2	Closet Lights Returned	<del>(\$4.99)</del> HS
			\$4.99

ECONOMIC SECURITY CORP  
JOHN JOINES

Account Number: #### #### 1341

Statement Closing Date:  
February 13, 2022

Summary of Account Activity		
Previous Balance		\$ 426.69
Payments	-	426.69
Other Credits	-	4.99
Other Debits	+	0.00
Purchases	+	9.98
Cash Advances	+	0.00
Balance Transfers	+	0.00
Fees Charged	+	0.00
Interest Charged	+	0.00
<b>NEW BALANCE</b>		<b>\$ 4.99</b>
Credit Limit		\$ 2,500.00
Available Credit		2,495.00
Available Cash		2,495.00
Amount Disputed		0.00
Statement Closing Date		02/13/22
Days in Billing Cycle		28

Payment Information	
New Balance	\$ 4.99
Total Minimum Payment Due	\$4.99
Payment Due Date	03/10/2022
Late Payment Warning: IF WE DO NOT RECEIVE YOUR MINIMUM PAYMENT BY THE DATE LISTED ABOVE, YOU MAY HAVE TO PAY A LATE FEE UP TO \$39.	

Contact Information	
Customer Service: (727) 570-4899	
Report Lost or Stolen Card: (727) 570-4881	
After Hours: (866) 604-0381	
Please send Billing Inquiries and Correspondence to:	
CUSTOMER SERVICE PO BOX 30495 TAMPA, FL 33630	
Visit us on the web at:	
www.MyCardStatement.com	
Please Mail Your Payments to:	
MASTERCARD PO BOX 4512 CAROL STREAM IL 60197-4512	

### Important News

\*\*\*\*\*  
\* THE TOTAL FINANCE CHARGE PAID ON YOUR ACCOUNT DURING THE PAST YEAR \*  
\* WAS...\$ 0.00 \*  
\*\*\*\*\*

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NOTICE: CONTINUED ON PAGE 3  
Page 1 of 2

PLEASE DETACH COUPON AND RETURN PAYMENT USING THE ENCLOSED ENVELOPE - ALLOW UP TO 7 DAYS FOR RECEIPT

SOUTHWEST MISSOURI BANK  
2417 S GRAND  
CARTHAGE MO 64836 - 7904

Account Number  
#### #### 1341

Check box to indicate  
name/address change  
on back of this coupon ☐

AMOUNT OF PAYMENT ENCLOSED

Closing Date	New Balance	Total Minimum Payment Due	Payment Due Date
02/13/22	\$4.99	\$4.99	03/10/2022

\$

ECONOMIC SECURITY CORP  
JOHN JOINES  
PO BOX 207  
302 S JOPLIN AVE  
JOPLIN MO 64801 - 2334



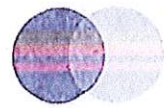
MAKE CHECK PAYABLE TO:



MASTERCARD  
PO BOX 4512  
CAROL STREAM IL 60197 - 4512

12 5453 1701 8034 1341 00000499 00000499 9





ECONOMIC SECURITY CORP  
JOHN JOINES

Account Number: ##### 1341

Statement Closing Date:  
February 13, 2022

Transactions					
Trans Date	Post Date	MCC Code	Reference Number	Description	Amount
01/20	01/21	5251	55263522021091016945308	HARBOR FREIGHT TOOLS 2 JOPLIN MO	9.98
<b>Payments, Adjustments and Others</b>					
01/24	01/25	5251	55263522025091016952193	CREDIT VOUCHER HARBOR FREIGHT TOOLS 2 JOPLIN MO	4.99
02/10	02/10	0000	75453172041001160421970	ACH PMT THANK YOU	426.69
				TOTAL PAYMENTS OR ADJUSTMENTS	\$ 431.68
				<b>Fees</b>	
				TOTAL FEES FOR THIS PERIOD	\$ 0.00
				<b>Interest Charged</b>	
				TOTAL INTEREST FOR THIS PERIOD	\$ 0.00
<b>2022 Totals Year To Date</b>					
Total Fees Charged in 2022				\$ 0.00	
Total Interest Charged in 2022				\$ 0.00	

Interest Charge Calculation/Plan Level Information					
Plan Description	ICM <sup>1</sup>	Balance Subject to Interest Rate	Periodic Rate	Annual Percentage Rate (APR) <sup>2</sup>	Interest Charge
CURRENT					
PURCHASES	G	\$ 0.00	1.2067%	14.48%	\$ 0.00
CASH	F	\$ 0.00	1.3750%	16.50%	\$ 0.00
TOTAL				0.00%	\$ 0.00

<sup>1</sup>ICM Interest Charge Method: See reverse side of Page 1 for explanation.

<sup>2</sup>Your Annual Percentage Rate (APR) is the annual interest rate on your account.

(V) = Variable Rate. If you have a variable rate account the periodic rate and Annual Percentage Rate (APR) may vary.



# Head Start and Early Head Start ERSEA Reports March 2022

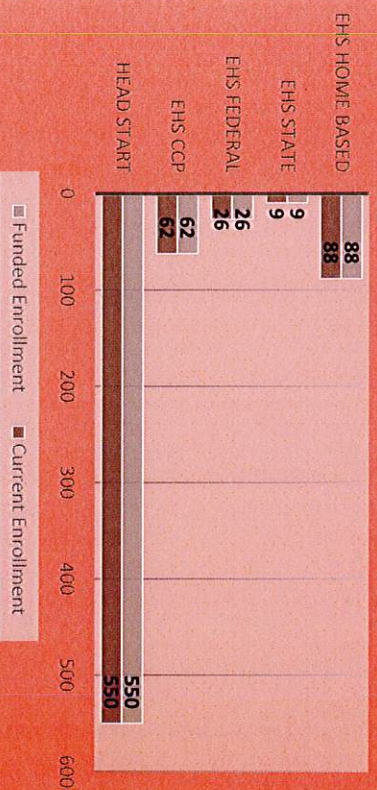
## Enrollment Reports-March 2022

Amy Schmidt, Enrollment Coordinator [aschmidt@escswa.org](mailto:aschmidt@escswa.org) (417)438-9187

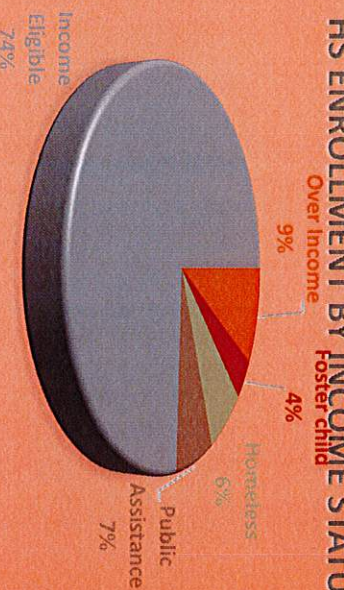
All program options were fully enrolled!



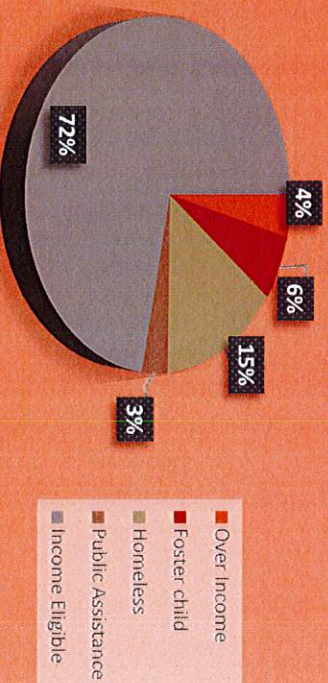
### Enrollment by Program Option



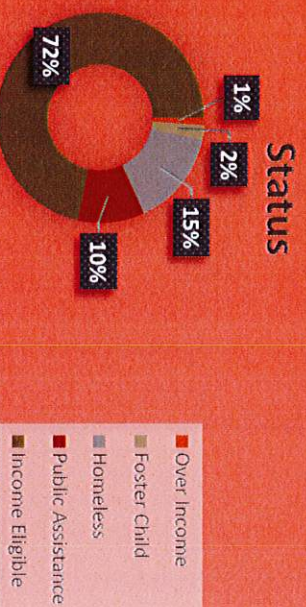
### HS ENROLLMENT BY INCOME STATUS



### EHS Child Care Enrollment by Income Status



### EHS HB Enrollment by Income Status



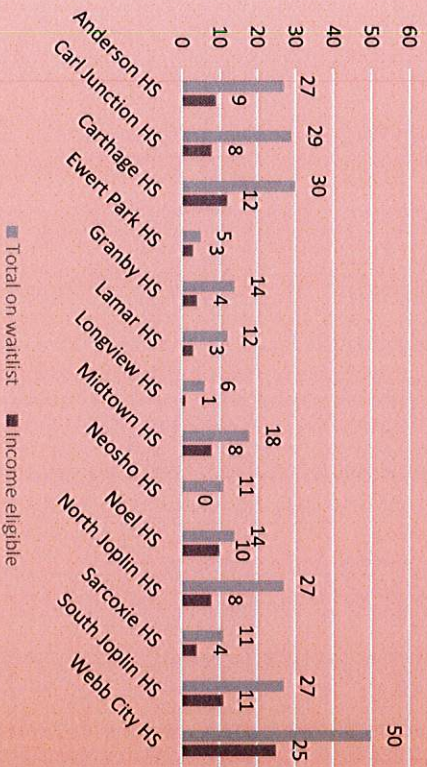


So what?

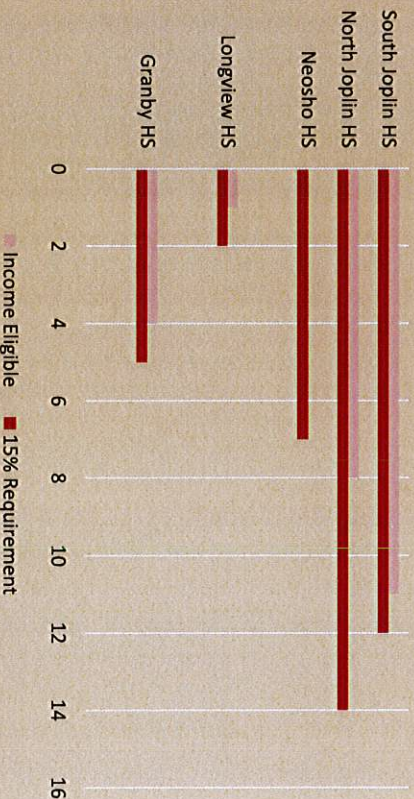
## Waitlist Reports March 2022

We have 5 HS centers with low waitlists  
 EHS CC Waitlists are all above 15%  
 7/10 EHS HB Waitlists are good- 3 are under 15%

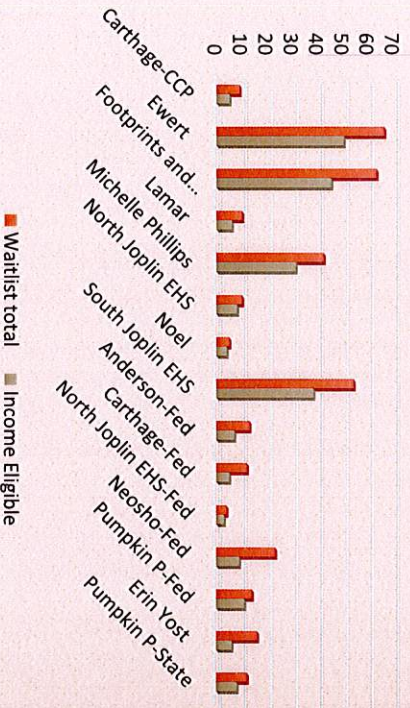
### Head Start Waitlists



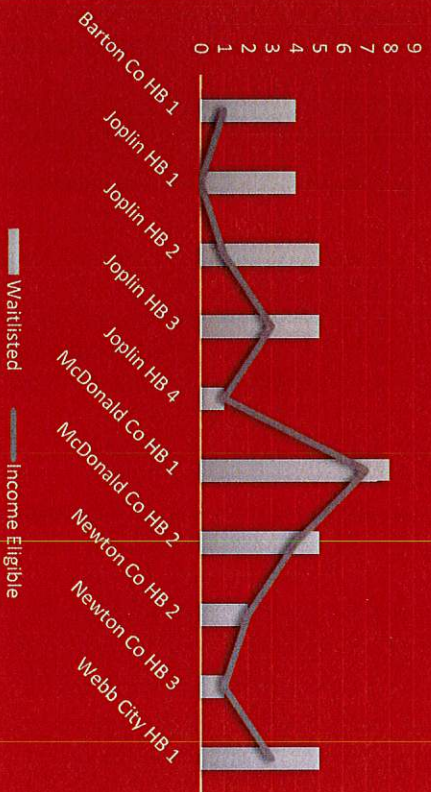
### HS Waitlists Less than 15%



### EHS Child Care Waitlists



### EHS HB Waitlists







## Attendance Reports March 2022

Sickness is still the number one reason for Absences

### Average Daily Attendance by Program Option

81%

Head Start

79%

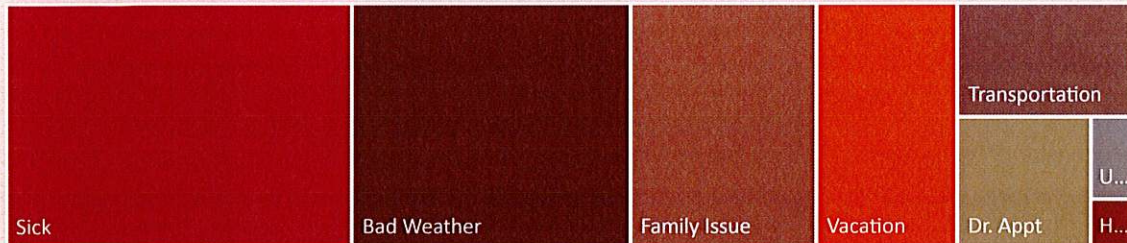
EHS HB

87%

EHS Child Care

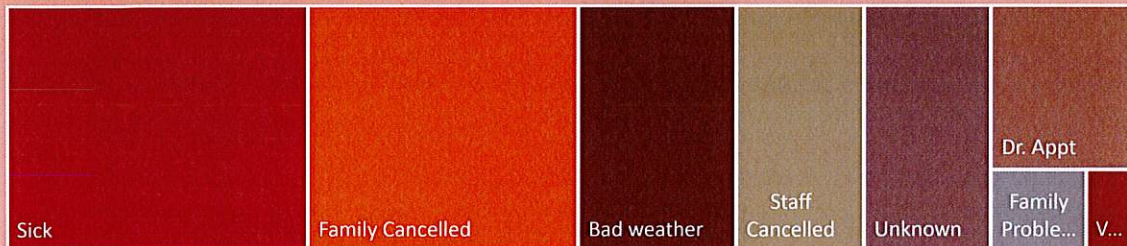
### Absence Reasons- Head Start

Vacation Sick Dr. Appt Family Issue  
Unknown Transportation Head Lice Bad Weather



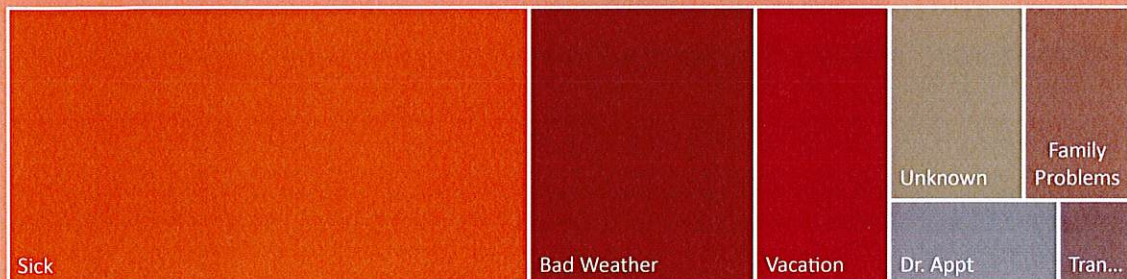
### Absence Reasons- EHS Home Based

Family Cancelled Sick Staff Cancelled Dr. Appt  
Family Problems Unknown Vacation Bad weather



### Absence Reasons- EHS ChildCare

Sick Vacation Unknown Family Problems Dr. Appt Transportation Bad Weather





**BY-LAWS OF THE  
ECONOMIC SECURITY CORPORATION  
HEAD START/EARLY HEAD START POLICY COUNCIL**

**ARTICLE I**

**PURPOSES:** The Economic Security Corporation Head Start /Early Head Start (HS/EHS) Policy Council, hereinafter called the "Council," is organized to facilitate the involvement of parents of HS/EHS children in the development, conduct, and overall program direction at the local level-- the HS/EHS program being operated through a cooperative process among parents of the children in the program, Economic Security Corporation of Southwest Area, a community action agency, hereinafter called the "agency," agency staff operating the program, and the community of which the program is a part.

**ARTICLE II**

**MEMBERS:** Section 1. Number and Representation. The Council shall consist of at least 51% parents of HS/EHS children presently enrolled in the program plus representatives of the community. Each member shall reside in the area they represent.

Parent and Community Representatives are selected based on the number of children served in local centers.

Section 2.a Election of Parent Members. Prior to the October meeting, the HS/EHS Parent Committees shall elect one parent from each parent group or program site to serve on the HS/EHS Policy Council. One alternate shall be elected for each parent representative. Parent representatives of the Council must currently have a child in the program. At-Large parent members may be recruited to ensure equitable representation of program options. Potential at-large members must be approved by the Policy Council.

Section 2.b Community Representatives and Member Terms. Recommendations for Community representatives are sought from parents and staff and submitted to the Executive Director for approval. Community representatives will be appointed by the agency Executive Director and approved by the parent representatives. The term of each parent and community representative will be from October to September. Parent and Community representatives of the Council may serve a maximum of five years on the Council.

Section 3. Duties. The parent members of Council shall be members of the HS/EHS Parent Committees by whom they were elected and shall attend the regular meetings of these committees.

Section 4. Vacancies. Any parent member vacancy on the Council shall be filled by the HS/EHS Parent Committee in whose representation the vacancy occurs. The successor elected to fill the vacancy shall serve for the remainder of their predecessor's unexpired term.

Section 5. Dismissals. Dismissal of Council members shall be only for cause, by simple majority of the Council quorum, after a fair hearing.

Section 6. Recall. Recall of a Council member by HS/EHS parents shall be only for cause, exercised by a petition, signed by a simple majority of the HS/EHS Parent Committee from which the member was elected, and presented to the HS/EHS Policy Council.

Section 7. Nepotism. No person shall serve on the Policy Council while a member of his/her family serves as an employee of the ESC in the HS/EHS Program. For this purpose, family member shall be defined as any of the following: Spouse, parent or step-parent, brother, sister, son, daughter, step-brother, step-sister, uncle, aunt, grandparent, grandchild, mother-in-law, father-in-law, brother-in-law, sister-in-law, son-in-law, or daughter-in-law.

**ARTICLE III**

**MEETINGS:** Section 1. Regular Meetings. Regular meetings of the Council shall be held not less frequently than six times a year. Written notice of all regular meetings shall be sent to all members at least five (5) days prior to the holding such meeting. All meetings are open to the public. Notice of all meetings will be posted in accordance with Sections 610.010 to 610.030, RSMo, hereinafter called the "Sunshine Law," and agency policies. The tentative agenda will be included with the notice. The notice will include date and time posted.

Section 2. Special Meetings. Special meetings of the Council may be called at any time by the President, or any three members of the Council, upon giving the five (5) day written notice of the time, place, and purpose thereof to each member. Special meetings are open to the public in accordance with the Sunshine Law and must be posted as explained in Article III, Section 1.

Section 3. Absence from Meetings. Any member that fails to attend three consecutive regular meetings will be subject to removal by majority vote of the Council as explained in Article II, Section 5.

#### ARTICLE IV

**VOTING AND PROXIES:** Section 1. Entitled to Vote. Only members of the Council are entitled to vote. Each member shall have one vote upon all questions presented for action at any meeting. An alternate attending a meeting is only allowed to vote only when officially representing a member who is absent.

Section 2. Voting. Issues to be voted on will be included as agenda items. However, the agenda may be amended with a motion, properly seconded and voted, by a majority of members present. A simple majority will rule on all votes except where a specific plurality is otherwise provided for in the Bylaws. The President will vote only if there is a tie.

Section 3. Proxy. Voting by proxy is not allowed. It is the responsibility of the representative to contact their alternate if unable to attend.

#### ARTICLE V

**QUORUM:** Section 1. Definition. At least five of the members of the Council shall constitute a quorum for the transaction of business at any meeting.

#### ARTICLE VI

**POWERS AND RESPONSIBILITIES:** Section 1. The Policy Council has general responsibility for the direction of the Head Start program including program design, long-and short-term planning, and goals and objectives, taking into account the annual community-wide strategic planning and needs assessment and self-assessment.

Section 2. The Policy Council shall approve and submit to the governing body decisions about each of the following:

- a. Activities to support the active involvement of parents, including policies to ensure that the Head Start program is responsive to community and parent needs.
- b. Program recruitment, selection and enrollment priorities.
- c. Applications for funding and amendments to federal applications prior to their submission.
- d. Budget planning for program expenditures, including policies for reimbursement and participation in Council activities.
- e. Bylaws for the operation of the Council.
- f. Program personnel policies and decisions regarding the employment of program staff.
- g. Standards of conduct for program staff, contractors, and volunteers.

Section 3. Upon request a representative from the Council will be invited to participate in the interviews for prospective staff members.



Section 4. Other Powers and Responsibilities. The Council shall have such other powers and responsibilities as are designated in 45CFR Part 1304.

## ARTICLE VII

**OFFICERS:** Section 1. Number of Officers. The principal officers shall be a president, vice-president, secretary and board liaison.

Section 2. Election and Term of Office. The officers of the Council shall be elected annually at or before the November meeting. Each officer shall hold office until a successor shall have been duly elected or until the officer has been removed in manner hereinafter provided.

Section 3. Removal. Any officer elected by the Council may be removed by a simple majority vote of the Council.

Section 4. Vacancies of Officers. A vacancy in any office may be filled by a majority vote of the Council for the unexpired portion of the term.

## ARTICLE VIII

**DUTIES OF OFFICERS:** Section 1. President. The president shall preside at all meetings of the Council. The president also shall preside at all meetings of the Executive Committee and shall be a member ex-officio of all other committees of the Council. The president will conduct all meetings, appoint committees, perform all other duties designated by the Council, and operate cooperatively with the HS/EHS Director in the operation of the Council.

Section 2. Vice-President. The Vice-President shall perform the duties and exercise the powers of the President during the absence or disability of the president.

Section 3. Secretary. The secretary shall keep the minutes of meetings of the Council and perform all duties of the office of Secretary, subject to the control of the Council. The secretary shall keep a list of the membership of the Council and all committees thereof, and have general charge of the records. The secretary presides over Council meetings in the absence of the president and vice-president.

Section 4. Board Liaison. The Board Liaison will attend Governing Board meetings and give a monthly report on the activities of the Policy Council Board.

Section 5. When a parent representative is elected as president, it will create a vacancy that must be filled by the center that the parent was representing. The vacancy will be filled using the process in Article II, Section 4.

## ARTICLE IX

**AMENDMENT OF BY-LAWS.** The By-Laws may be amended, altered, changed, or repealed by a two-thirds (2/3) affirmative vote of Council members present upon the second reading at two consecutive Council meetings. All changes must be submitted in writing to the President and reviewed by the agency Executive Director for final approval.

## ARTICLE X

**COMMITTEES:** Section 1. Committee Formation. The Council president shall have the power to appoint committees of its members. Three members present will constitute a quorum for each committee. The duties and powers of the committees shall be defined by the Council.

## ARTICLE XI

**RULES OF ORDER:** Robert's Rules of Order shall govern the meetings of the Council in all cases where they are not inconsistent with these By-Laws.



*Approved by Policy Council: 3/2021*

## Review of EHS Childcare Partnership Grant

### EHS Childcare Partnership Grant Annual Budget Categories 2022-2023

Personnel	\$963,300.00
Fringe Benefits	\$260,091.00
Travel	\$0.00
Equipment	\$0.00
Supplies	\$52,386.00
Contractual	\$156,680.00
Construction	\$0.00
Other	\$1,239,556.00
<b>TOTAL</b>	<b>\$1,667,921.00</b>

### EHS CCP Training and Technical Assistance Budget

Personnel	\$0.00
Fringe	\$0.00
Travel	\$12,000.00
Equipment	\$0.00
Supplies	\$4,000.00
Contractual	\$0.00
Construction	\$0.00
Other	\$21,000.00
<b>TOTAL</b>	<b>\$37,000.00</b>

#### Explanation of Categories:

Personnel - Wages for Staff

Fringe - Health/Dental Insurance, Life Insurance, etc.

Travel - Out of Town Travel for staff training

Equipment - tangible personal property that costs more than \$5000

Supplies: Supplies for classrooms, offices, staff, & volunteers

Contractual - payments made to those on contract with ESC, childcare partners

Other - rent, utilities, insurance, mileage, background checks, legal services,  
advertising/printing, transportation for families, education funds for  
staff, trainers, webinars, etc

**This will be the 2nd year of the grant.**

**The grant provides services for 62 children in the EHS Center-Based option.**

**GRANT IS DUE JUNE 1, 2022**

#### Locations and Number of Children:

Lamar EHS - 4

Carthage EHS – 12

Footprints and Friends Too (Joplin community partner) – 8

Ewert Park (Joplin) EHS – 8

South Joplin EHS – 10

Michelle Phillips (Joplin community partner) – 6

Noel EHS - 8

North Joplin EHS - 6