

## HEAD START/EARLY HEAD START - POLICY COUNCIL MEETING

November 23, 2021, Time: 6:30 pm

*"We will make a difference in the lives of children and families"*

### AGENDA

**Three ways to join: Go to one of the centers identified in the letter, or join from home using one of the options below:**

Join with Google Meet: Video call link: <a href="https://meet.google.com/pox-grux-vur">meet.google.com/pox-grux-vur</a>	Or, call in with this Phone Number: +1 478-254-9649
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MEETING CALLED TO ORDER ..... Policy Council Co-Chair – Walter Taylor  
Welcome & Ice Breaker ..... Kathy Miller, HS/EHS Assistant Director  
Roll Call ..... Paige Caddy

#### ITEMS FOR APPROVAL:

1. Consent Agenda ..... PC Co-Chair – Walter Taylor  
*(Includes minutes from last meeting, hiring approval, budget, food program, enrollment/waitlist reports)*
2. Revision & Approval of Prenatal Policy ..... Kandi Griffith, Health Coordinator

#### ITEMS FOR REVIEW:

3. School Readiness Reports .....  
*Stephanie Massey, Early Head Start Home-Based Supervisor & Education Coordinator*  
*Jenae Polok, Early Head Start Center-Based Education & Childcare Partnership Services Coordinator*  
*Kim Goddard, Head Start Education Coordinator*  
*Cindy Ladbasri, Head Start Education Coordinator*
4. Update on Head Start Enrollment numbers ..... Amy Schmidt, Enrollment Coordinator

#### DIRECTOR'S REPORT

Update from Head Start/Early Head Start Director ..... Jeff Goldammer

Closing Announcements – PC President – Walter Taylor

Next meeting: December 14, 2021

Adjourn – PC President – Walter Taylor

*Important – To obtain copies of this agenda or to place discussion items on the agenda for future Policy Council Meetings, contact Leisa Harnar, ESCSWA, 302 Joplin Ave, PO Box 207, Joplin MO 64802-0207. Agenda items must be received at least 2 week prior to the regularly scheduled meeting.*

## Head Start Birth to 5-Prenatal Policy

Policy Number: HE1223	Effective Date: 8/1/21	Policy Council Approval Date: 5/25/21
Revised: 11/1/21		

### **PERFORMANCE OBJECTIVE:**

1302.80 (a-d), 1302.81 (a-b), 1302.82 (a-b), 1302.12 (c) (d) i-ii, 1302.46, 1302.52

The program shall implement program-wide coordinated approaches in accordance with Head Start Performance Standards, federal, state, and local regulations in order to effectively manage and provide quality services to pregnant women and their families enrolled in the program.

### **SUMMARY:**

The program provides services to pregnant women and their families to ensure healthy pregnancies and childbirth, and to create a foundation that enhances the delivery of high quality early childhood education services leading to school readiness for children and self-sufficiency for parents. Pregnant women and expectant families in the program will receive early, continuous, comprehensive prenatal, health, nutrition, and child development and family support services.

### **PROCEDURE:**

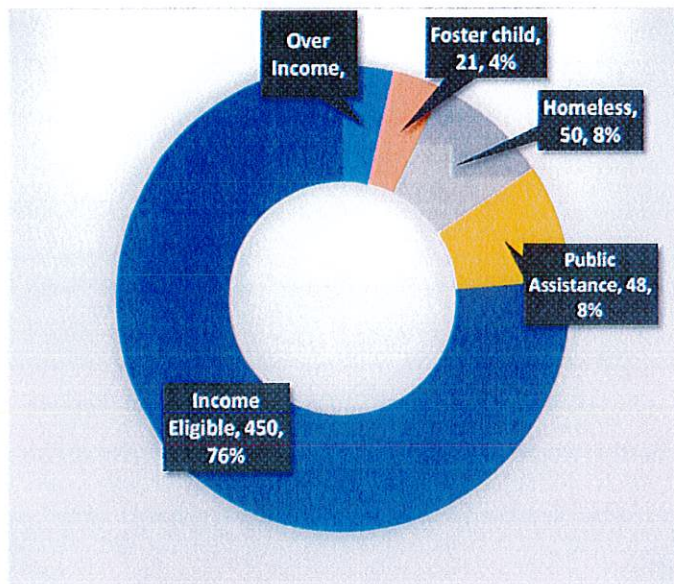
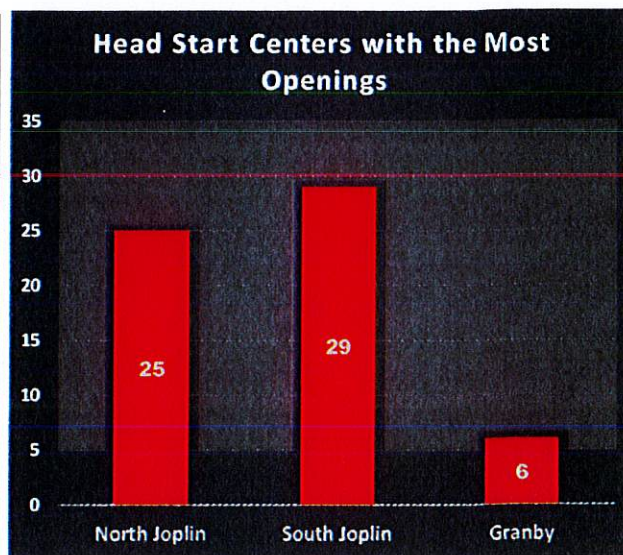
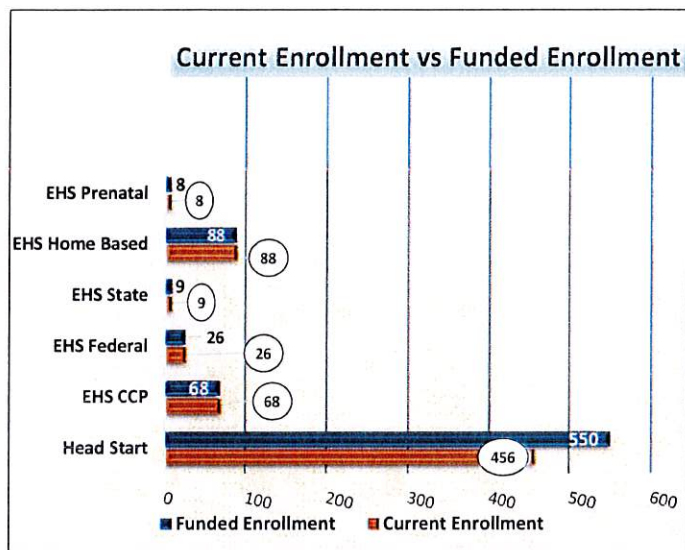
1. The EHS Home Visitor must follow the procedures in the Prenatal-5 Selection and Placement Policy (found on the ESCSWA website) regarding enrollment for a new participant.
2. The HV will provide prenatal education on a bi-weekly basis utilizing a research-based curriculum to the participant, her partner/spouse, and any other family member she indicates.
3. The HV will ensure the prenatal participant participates in prenatal exams, lab work, and other health & dental appointments. This may include transportation assistance
4. The HV will educate and encourage prenatal participants to get two immunizations: the Influenza and the DTaP.
5. The HV will complete the Relationship Assessment Tool and the Edinburgh Postnatal Depression Scale with the prenatal participant. Any identified concerns from these tools will be followed up on by the HV in collaboration with the Mental Health & Wellness Coordinator and Mental Health Consultant.
6. Once a prenatal participant has delivered her baby, the HV will schedule the Postpartum/Newborn Health Visit with the EHS Health Consultant. This appointment must be scheduled within 2 weeks of the baby being born.
7. When the baby is born, the HV must follow the procedures in the Prenatal-5 Selection and Placement Policy (found on the ESCSWA website) regarding enrollment of a newborn.
8. Conclusion of services to the prenatal participant will be no more than 4 months postnatal. (Procedures for how to drop a participant can be found in the HS/EHS Drop Policy on the ESCSWA website).
9. A prenatal participant may remain enrolled in EHS up to 6 months postnatal due to a miscarriage or other health/mental health complication. The HV will assist the participant in accessing Mental Health Consultation and other support services to assist the participant in dealing with grief or other health/mental health needs.



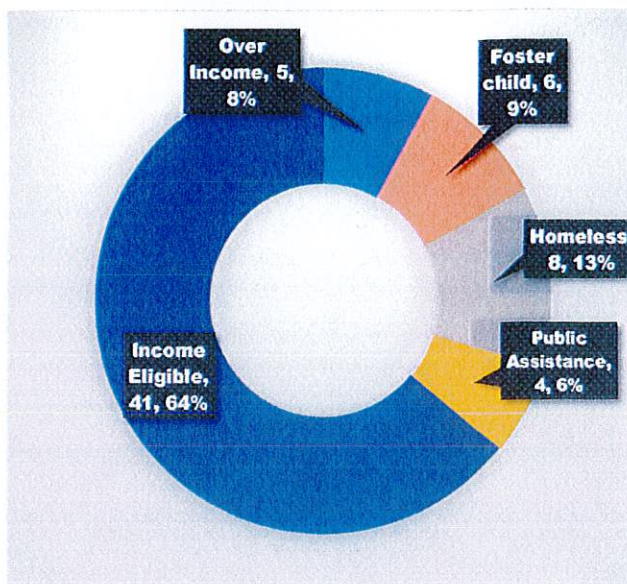
# HEAD START/EARLY HEAD START ENROLLMENT REPORT OCTOBER 2021



1. Head Start is not at full enrollment.
  - a. Six sites are full, three more finishing enrollment and six have openings.
2. All Early Head Start are fully enrolled with vacancies being filled.
  - a. Great job Early Head Start!



Federal HS and Early Head Start  
Participants by Income Status



Child Care Partnership  
Participants by Income Status



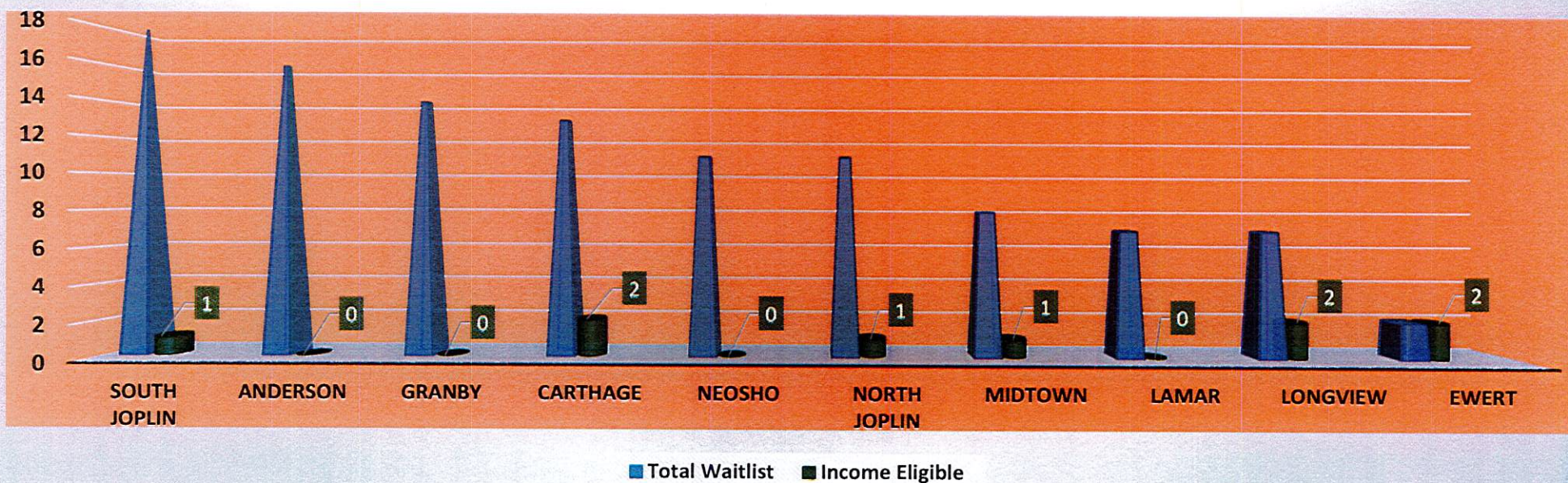
# HEAD START WAITING LIST REPORT

## Oct-21



1. Ten Head Start centers lack eligible children on their waiting lists.  
This creates a problem when filling vacancies and maintaining full enrollment.  
Additional recruitment activities must be initiated.
2. Early Head Start child care centers, partners and Home Base have good waiting lists!

### Head Start Sites with Poor Waiting Lists



Early Head Start centers with good waiting lists (12 of 12):	Anderson	Carthage	Ewert	Lamar	Midtown	Neosho	Noel	Partners (4)	South Joplin
Head Start sites with good waiting lists (4 of 14):	Carl Junction		Noel	Sarcoxie	Webb City				
Home Based sites with good waiting lists (10 of 10):	Barton County		Joplin (4)	McDonald County (2)		Newton County (2)		Webb City	



## HEAD START/EARLY HEAD START ATTENDANCE AND ABSENCE REPORT OCTOBER 2021



1. The percent of child attendance at our centers is above 85%.
  - a. That is good considering the COVID situation!
2. However, a significant number of children miss a large number of days.
  - a. The primary reason for absence is sickness.
  - b. More analysis is needed to identify strategies to reduce days missed due to sickness.

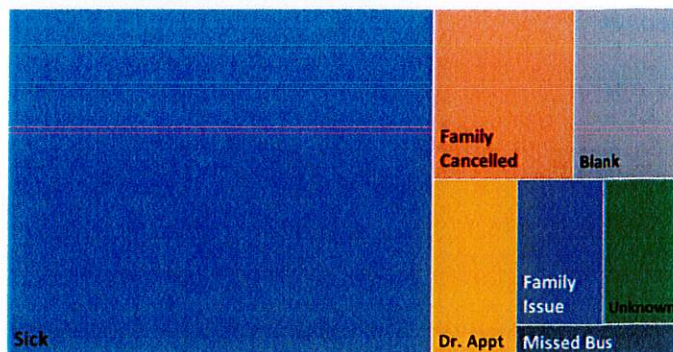
### HEAD START ABSENCE REASONS

Head Start Attendance % = 86%

Absences - 146 of 505 children absent at least 20% of the time

Highest Attendance % = Longview Head Start - 94%

Lowest Attendance % = Lamar Head Start - 78%



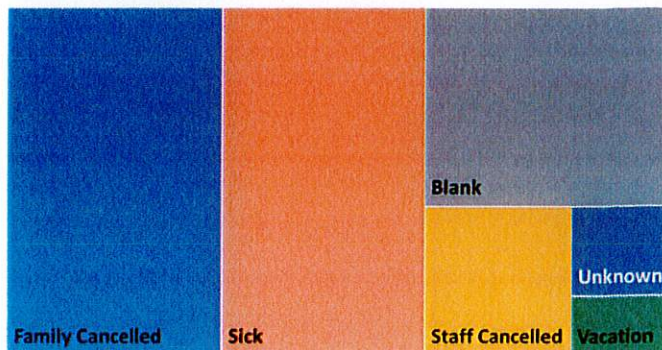
### HOME BASED ABSENCE REASONS

Home Based Attendance % = 78%

Absences - 35 of 88 families missed home visits at least 20% of the time

Highest Attendance % = Newton Co #2 - 100%

Lowest Attendance % = Joplin HB #4 - 39%



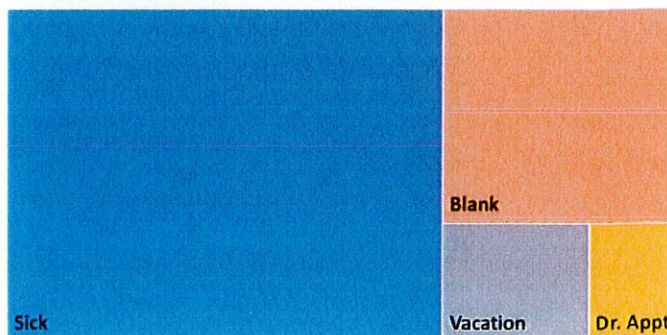
### EHS CHILD CARE ABSENCE REASONS

EHS Child Care Attendance % = 89%

Absences - 146 of 505 children absent at least 20% of the time

Highest Attendance % = Midtown B - 100%

Lowest Attendance % = Neosho - 78%



Note: "Blank" means that no information regarding the absence was entered into our tracking system. Staff will receive coaching on the proper procedure.  
 "Unknown" means an attempt to contact the family was made, but with no success.

## **Head Start Director's Report**

- 1. Open positions**
  - a. 23 openings**
  - b. Hiring bonus for bus driver positions**
  - c. Wellness program started for staff retention**
- 2. Working toward full enrollment**
  - a. 92% Head Start, 100% EHS**
  - b. Many recruitment events underway**
- 3. Vaccine Mandate –preview sent out yesterday**
  - a. 2 year olds required to wear masks**
  - b. Jan 31 deadline**
  - c. 92% vaccinated**
- 4. COVID quarantine update**
- 5. Parent Connect-**
  - a. Have you joined your center's Facebook page? currently 88%, shooting for 90%**
  - b. Last chance to check out the Parent Connect meetings- speak to your FRS for details.**
- 6. Thanks parents! You are an inspiration and the heart of Head Start!**