

Missouri Housing Development Commission
HeRO Program – Contractor Application
Revised 07/01/2015

Section 1 - GENERAL INFORMATION

Name of Contractor Organization: _____

Owner(s) Name(s): _____ Contact Person if different: _____

Street Address: _____ City: _____ Zip: _____

Business Phone: _____ Tax I.D. # or Owner SSN: _____

Email Address: _____ Years in Business: _____

of Missouri Employees: _____ Previous Company Name(s) if applicable: _____

Is contractor organization an MBE or WBE certified or registered in Missouri? _____ Yes _____ No

Attach copy of contractor organization's authority to do business in Missouri.

Section 2 - SERVICES TO BE PERFORMED

List all services to be performed (examples: general contracting, electrical, plumbing, roofing):

Attach copies of all applicable licenses.

Does contractor organization intend to subcontract any portion of the work being performed? _____ Yes _____ No

All subcontractors, including independent contractors, must be MHDC pre-approved prior to performing any services.

Section 3 - LEAD

Date contractor organization became an EPA Lead-Safe Certified Renovation Firm? _____

Have all contractor organization employees been trained (either as a certified renovator or on-the-job by a certified renovator) in the use of lead-safe work practices, and lead-safe work practices that minimize occupants' exposure to lead hazards?
____ Yes _____ No If No, date by which training will occur _____

Date contractor organization became lead abatement certified (applicable only to organizations that will perform lead abatement services): _____

Section 4 - INSURANCE

Attach proof of current insurance with the following minimum coverage:

General Commercial Liability in the amount of \$150,000 or more
Worker's Compensation Missouri Statutory Limits
Vehicle Liability Insurance

Section 5 - REFERENCES

Provide contact information of three references in connection with recently performed work and provide a brief description of the work completed.

Name	Address	Phone	Email	Type of Work

Section 6 - CERTIFICATION

The undersigned certifies that the foregoing is true and correct to the best of the undersigned's knowledge and belief. The undersigned authorizes the release of information to MHDC and MHDC's Subgrantee or agents and authorizes MHDC and MHDC's Subgrantee or agents to conduct background checks, credit checks, and verify information and statements made herein through reference checks and other means necessary or efficient to the administration of business. The undersigned understands that approval does not guarantee work availability. The undersigned understands that MHDC and MHDC's Subgrantee each reserve the right to terminate approval based upon failure to comply with the policies and procedures of the HeRO program, documented poor performance, or failure to pay suppliers.

Contractor

Date



Missouri Housing Development Commission HeRO Program – Debarment Certification Revised 07/01/2015

Contractor Certification

The undersigned contractor hereby certifies that the contractor (including all of the contractor's principals) is not debarred, suspended, proposed for debarment or suspension, declared ineligible, or voluntarily excluded pursuant to the Excluded Parties List System from receiving federal contracts.

The undersigned hereby agrees that if the contractor is debarred, suspended, proposed for debarment or suspension, declared ineligible, or voluntarily excluded from receiving federal contracts, it will notify MHDC and its Sub-Grantee agency of such action within ten (10) days.

The undersigned contractor hereby acknowledges that this certification is a material representation of fact upon which reliance is placed in connection with work performed and materials supplied in connection with the MHDC HeRO program and hereby acknowledges and agrees that MHDC or its Sub-Grantee agency may pursue all available remedies or actions at the local, state or federal level including suspension and debarment.

Signature of Authorized Representative

Printed Name

Date

Sub-Grantee Certification

With regard to the above named contractor, the undersigned Sub-Grantee hereby certifies

1. The Sub-Grantee has verified the accuracy or the information provided by the contractor in the Contractor Application;
2. The Sub-Grantee has contacted, or has made a reasonable good-faith effort to contact, the references provided by the contractor and that the Sub-Grantee does not have any knowledge of, and was not informed of any misconduct in connection with the contractor; and
3. The Sub-Grantee has checked the web-based Excluded Parties List System at <https://www.epls.gov/> and verifies that neither the contractor nor the principals of the contractor were reported as debarred, suspended, proposed for debarment or suspension, declared ineligible, or voluntarily excluded from receiving federal contracts.

Signature of Authorized Representative

Printed Name

Date

